

Treasurer Annual Survey - 2021

ID. Council Code (e.g. SSM-050)
name

Introduction

Welcome to the annual report survey for parish treasurers. Your completion of this form enables me to report what parish councils are doing in my annual report. If you have any comments on the survey, I would be pleased to receive your feedback. Parish presidents, if your council does not have a treasurer, please have someone on your executive complete this survey.

Thank you very much for your participation.

Marie Rackley, National Secretary-Treasurer

About You

Q1 Parish Council Name:

Q2 Parish Council Registered Town:

Q3 Parish Council ID number:

Q4 Reporting to:

Q5 What is your name?

Q6 Your position:

treasurer

combined

Q7 If combined, please specify.

Q8 What tools are used by your council to track receipts and disbursements? Please mark all that apply.

bank statements

disbursement book

deposit book

ledger/columnar book

excel spreadsheet

computer program

receipt book

other

cheque book

Other, please specify:

Q9 What was your 2021 membership fee? For \$25.00, enter 25.00

Please indicate if your council sent funds directly to national office in 2021 for any of these national voluntary funds. Enter in dollars and cents, e.g. 23.57. (If no donation was made, please indicate by entering 0.00).

Q10 Donation to Catholic Missions In Canada:

Q11 Donation to Coady International Institute

Q12 Donation to Euthanasia Prevention Coalition:

Q13 Donation to Catholic Near East Welfare Association:

Q14 Donation to National Bursary Fund:

Q15 Please provide the total donations given to your parish in 2021. If you did not provide a donation, enter 0.00

Q16 Please provide the total amount of any other donations, not included above, made by your council in 2021.

Q17 Are two signatures required on every cheque?

yes

no

Q18 How many signatories does your council have?

Q19 Does your council prepare a budget?

yes

no

Q20 Do you give a financial report at each meeting? Speaking on the revenue received and expenses, with a bank balance?

yes

no

Q21 If yes, explain what you say.

Q22 Are your council books examined annually by an independent individual experienced in accounting matters?

yes

no

Communications Satisfaction Survey

Q23 How satisfied are you with the communication you receive from:

	Always	Usually	Sometimes	Occasionally	Never
National council	<input type="radio"/>				
Provincial council	<input type="radio"/>				
Diocesan council (if applicable)	<input type="radio"/>				
Regional council (if applicable)	<input type="radio"/>				

Q24 How relevant is the communication your parish council receives from:

	Always	Usually	Sometimes	Occasionally	Never
National council	<input type="radio"/>				

- Provincial council
- Diocesan council (if applicable)
- Regional council (if applicable)

Q25 Do you find the communications clear and concise from:

- | | Always | Usually | Sometimes | Occasionally | Never |
|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| National council | <input type="radio"/> |
| Provincial council | <input type="radio"/> |
| Diocesan council (if applicable) | <input type="radio"/> |
| Regional council (if applicable) | <input type="radio"/> |

Q26 How often do you receive duplicate communications from national, provincial, diocesan and/or regional councils?

- always occasionally
- usually never
- sometimes

Q27 When you receive communications from another level (national, provincial, diocesan, regional) that *invites/requests* participation, do you have enough time to do so?

- always occasionally
- usually never
- sometimes

Summary and Final Thoughts

Q28 Is there anything else you would like to share about your tasks as treasurer for your parish council?

- yes no

If yes, what would you like to share?

Thank you for taking the time to complete the survey. Your council's initiatives will be added to the strong voice of Catholic women across Canada.

Before pressing the "submit" button, please "print" the survey responses for your records.

To "print", ensure that pop-ups are enabled. If you are unsure how to enable pop-ups, please contact national office for assistance.

WARNING: Once "submit" has been pressed, the "print" function is no longer available.