

# Treasurer Annual Survey - 2020

ID. Council Code (e.g. SSM-050)  
name

## Introduction

Welcome to the annual report survey for parish treasurers. Your completion of this form enables me to report what parish councils are doing in my annual report. If you have any comments on the survey, I would be pleased to receive your feedback. Parish presidents, if your council does not have a treasurer, please have someone on your executive complete this survey.

Thank you very much for your participation.

Janet McLean, National Secretary-Treasurer

## About You

Q1 Parish Council Name:

Q2 Parish Council Registered Town:

Q3 Parish Council ID number:

Q4 Reporting to:

Q5 Your position:

treasurer

other

Q6 If other, please specify.

Q7 What tools are used by your council to track receipts and disbursements? Please mark all that apply.

bank statements

disbursement book

deposit book

ledger/columnar book

excel spreadsheet

computer program

receipt book

other

cheque book

Other, please specify:

Q8 What was your 2020 membership fee? For \$25.00, enter 25.00

Please indicate if your council sent funds directly to national office in 2020 for any of these national voluntary funds. Enter in dollars and cents, e.g. 23.57. (If no donation was made, please indicate by entering 0.00).

Q9 Donation to Catholic Missions In Canada:

Q10 Donation to Coady International Institute

Q11 Donation to Euthanasia Prevention Coalition:

Q12 Donation to Catholic Near East Welfare Association:

Q13 Donation to National Bursary Fund:

Q14 Please provide the total donations given to your parish in 2020. If you did not provide a donation, enter 0.00

Q15 Please provide the total amount of any other donations, not included above, made by your council in 2020.

Q16 Are two signatures required on every cheque?

yes

no

Q17 How many signatories does your council have?

Q18 Does your council prepare a budget?

yes

no

Q19 Are your council books examined annually by an independent individual experienced in accounting matters?

yes

no

## Summary and Final Thoughts

Q20 Is there anything else you would like to share about your tasks as treasurer for your parish council?

yes

no

If yes, what would you like to share?

Thank you for taking the time to complete the survey. Your council's initiatives will be added to the strong voice of Catholic women across Canada.

**Before pressing the "submit" button, please "print" the survey responses for your records.**

**To "print", ensure that pop-ups are enabled. If you are unsure how to enable pop-ups, please contact Ingrid at national office for assistance.**

**WARNING: Once "submit" has been pressed, the "print" function is no longer available.**