

Joy of Leadership

The Joy of Leadership Workshop



GOAL:

Address critical issues.



STRATEGIES:

Develop training programs to meet needs of members using technology

Employ technology to develop training tutorials to meet the needs of our current demographic

Rebrand leadership development programs and develop interpersonal skills programs



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Joy of Leadership: Ministries Before You Start

Presentation Time: Approximately 35 – 45 minutes

1. This workshop can be presented in person or online.
2. Practice, practice, practice!
3. Go through the PowerPoint and ensure that the music video hyperlink on slide five works. If it is not working, copy the link into your browser's (e.g., Firefox, Chrome or Safari) address bar or leave it out of your presentation. Please read the note about embedding the video or playing it online.
4. Some slides have spaces for typing while the slideshow is running, but these won't work on a Macintosh computer (the screen will advance instead of letting you type). However, if you press the ESC key to stop the presentation, you can type in the spaces and then restart the slideshow when finished the activity.
5. When screen sharing, click "Share Sound" (lower left) before playing the video.
6. Print the PowerPoint presentation using the print layout called "Notes Pages" so that you know what to say with each slide.
7. You may want a co-host to monitor the chat, hands up, answers to questions, etc.
8. Ask everyone to mute before you start and tell people how you want them to let you know that they want to speak—raising hands (really or by using the icon), unmuting or something else.
9. Move this presentation to the next slide, ready to start.

Speaker's Notes

The Catholic Women's League of Canada

THE JOY OF LEADERSHIP

Module 1: Ministry

Speaker's Notes

READ:

Welcome to The Joy of Leadership! My name is _____, and I look forward to sharing this presentation with you. I am so happy that you were able to join me today. I hope this program will help you learn more about how to become an effective leader and encourage others to do the same.

At this time, please turn off any electronics that may interfere with the program.

- ***If presenting in person:*** We have prepared a handout for you—please use it to make notes. We will use a flip chart to record any activities.
- ***If presenting online:*** Today, I would also like to welcome my assistant, _____, who will be managing the chats for me so that I don't miss any of your comments. Feel free to comment anytime! When you registered for this presentation, we sent you a file with a handout of all the slides. Please use them to make notes.

Before we begin, please join me in prayer.



Opening Prayer

Gentle and loving Creator,

We come to you this hour asking for Your blessing and help as we gather together. We pray for guidance and ask that You clearly show us how to conduct our gathering with a spirit of joy and enthusiasm.

Give us the desire to find ways to excel in our work. Help us to work together and encourage each other to excellence.

We ask that we would challenge each other to reach higher and farther to be the best we can be.

We ask this in the name of the Lord Jesus Christ.

Amen.

Speaker's Notes

READ:

Prayer for the League

- ***If presenting in person:*** Invite everyone to pray this prayer together.
- ***If presenting online: Remind everyone to stay muted during prayer.***

Gentle and loving Creator,

We come to you this hour asking for Your blessing and help as we gather together.

We pray for guidance and ask that You clearly show us how to conduct our gathering with a spirit of joy and enthusiasm.

Give us the desire to find ways to excel in our work. Help us to work together and encourage each other to excellence.

We ask that we would challenge each other to reach higher and farther to be the best we can be.

We ask this in the name of the Lord Jesus Christ.

Amen.

Prayer source: Adapted from Prayer to Open a Meeting, prayerist.com/prayer/churchmeetings



What this Presentation is About

1. What does the word *ministry* mean?
2. What does *ministry* mean for
The Catholic Women's League of Canada?
3. What does *ministry* mean for your parish?

Speaker's Notes

READ:

This presentation is about **ministry** and leadership. In the next 45 minutes or so, we will be talking about three main things:

What the word **ministry** means to you...

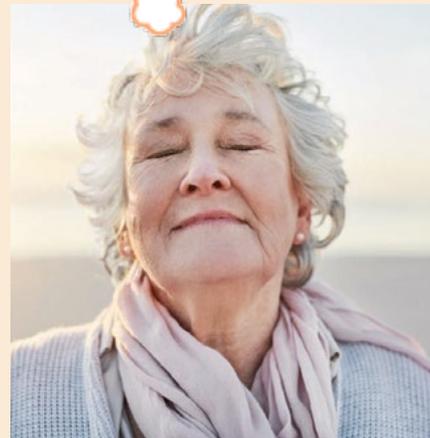
What we mean when we talk about **ministry** for The Catholic Women's League of Canada.

What **ministry** might mean for your parish or diocese?



What does the word **ministry** mean to you?

How does the word **ministry** make you feel?



Speaker's Notes

After asking each question below, type their answers in the blanks provided. You don't have to fill in all the spaces, and you can choose to put more than one answer in a space.

READ:

What does the word "ministry" mean to you?

- ***If presenting in person:*** Ask people to raise their hands.
- ***If presenting online:*** Use the raise hand icon or chat feature to give your answers. Remember to unmute yourself when speaking.

How does the word "ministry" make you feel?"

- ***If presenting in person:*** Ask people to raise their hands.
- ***If presenting online:*** Use the raise hand icon or chat feature to give your answers. Remember to unmute yourself when speaking.

Look at the answers you get and talk a bit about them. Wait for hands when you ask the questions.

Are they mostly positive? Do you feel excited, ready to go and enthusiastic? Or do you feel that they are mostly negative? Do you feel uncomfortable, overwhelmed or uneasy?

If the answers are mostly positive:

READ: We hope to reinforce your positive view of ministry in this presentation.

If the answers are mostly negative:

READ: We hope to change your view of ministry from negative to positive in this presentation. If you are feeling negative, unable or unworthy with thoughts about the word, I'd like to remind you that you are not alone and that we hope to help you feel optimistic about it.

Image source: PowerPoint Stock Images

What is MINISTRY?

We are all called to ministry through baptism and God equips us for it!

Church Ministries

1. Eucharistic ministry
2. Lector
3. Clean the sacristy
4. Others?

Everyday Ministries

1. Make chili for a bereaved neighbour.
2. Knit a prayer shawl.
3. Send a “thinking of you” card.
4. Others?

Speaker's Notes

READ:

What is ministry?

- Each of us is called to ministry by baptism, and the good news is that God ensures we have everything we need to actually do His ministry!

Church Ministry

Here are some examples of church ministries:

- lector
- Eucharistic minister
- sacristy cleaner

Can you think of other church ministries? *Use the chat or ask people to speak their answers and fill in the spaces.*

Some possible answers: Rite of Christian Initiation of Adults (RCIA), music ministry, altar server, usher and finance ministry.

Everyday Ministry

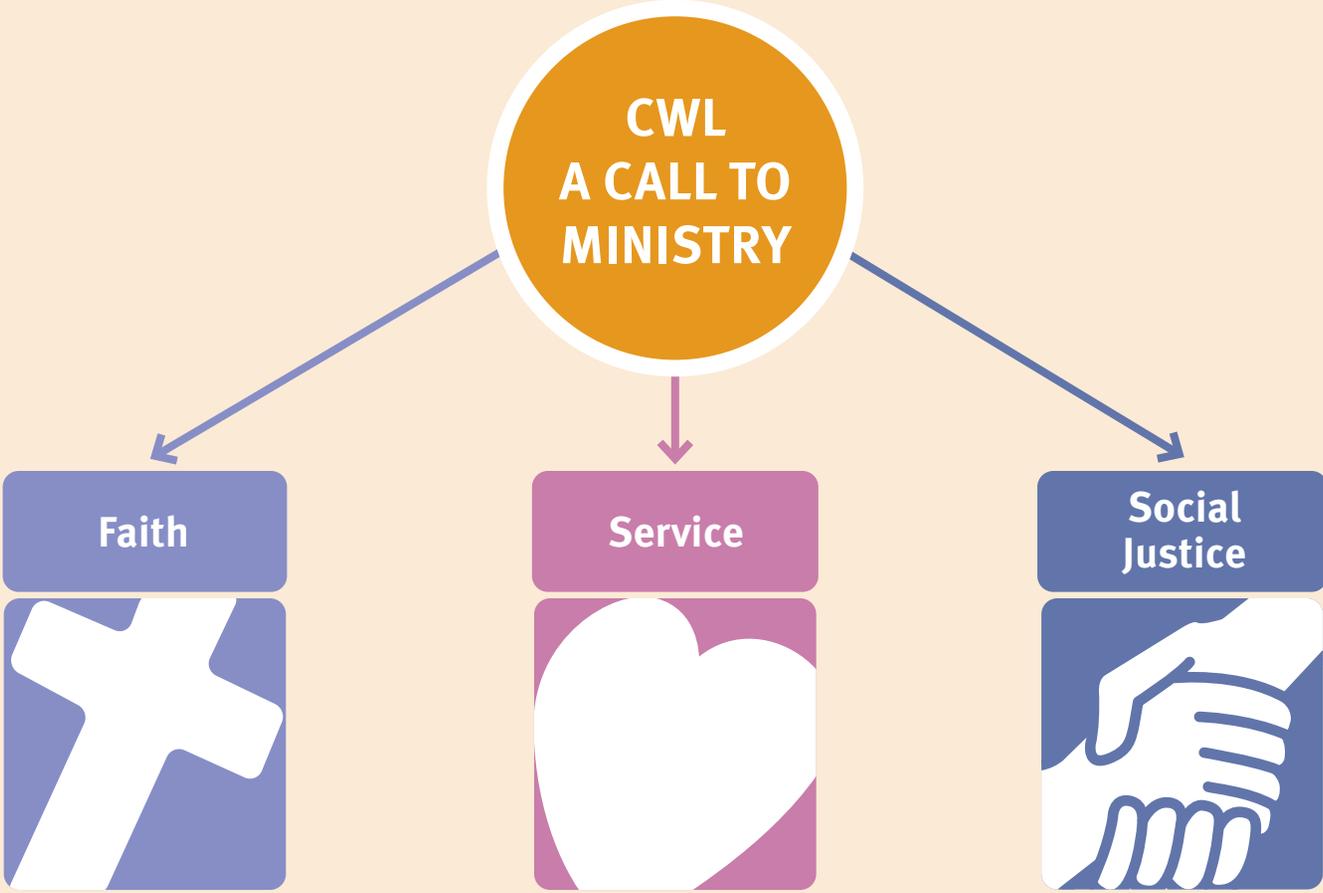
Here are some examples of everyday ministries:

- make chili for a bereaved neighbour
- knit a prayer shawl
- send a card

Can you think of other everyday ministries? *Use the chat or ask people to speak their answers and fill in the spaces.*

Some possible answers: Sing in the choir, faith class teacher, send a card, invite someone to a League or Knights of Columbus meeting, serve on a funeral luncheon team or listen.

How Does the League Think About Ministry?



Speaker's Notes

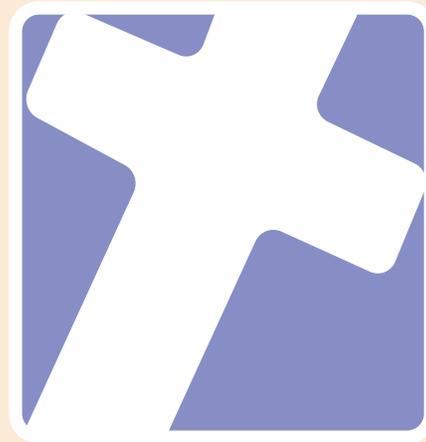
READ:

The Catholic Women's League of Canada thinks about ministry as having three components:

- faith (represented by the cross)
- service (represented by the heart)
- social justice (represented by the helping hands)

You might remember that we used to have many standing committees, but now we have only three—faith, service and social justice.

Faith Ministry



“ And he said to them, ‘Go into all the world and proclaim the good news to the whole creation.’ ”

(Mk 16:15)

Speaker's Notes

READ:

“And he said to them, ‘Go into all the world and proclaim the good news to the whole creation’” (Mk 16:15).

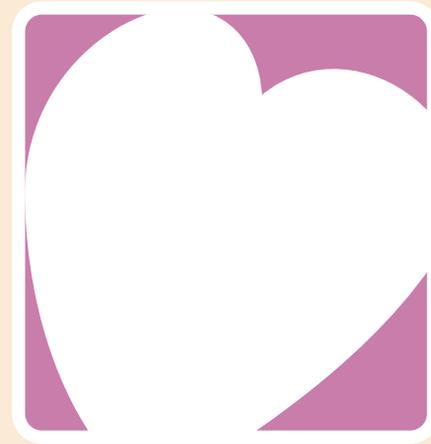
- Members are called to be authentic witnesses to the love of God.
- Every one of us is encouraged to take active leadership roles in the life and evangelizing mission of the church.
- Faith-based ministry is anything that helps in spiritual growth—in ourselves or others.

What might be some other examples of faith ministry?

Some possible answers (only if others cannot think of any) might be:

- *faith-based classes*
- *spiritual reflections at a League meeting*
- *a retreat*
- *bible reading*
- *bible studies*
- *Advent and Lent programs*

Service Ministry



“So if I, your Lord and Teacher, have washed your feet, you also ought to wash one another’s feet. For I have set you an example, that you also should do as I have done to you.”

(Jn 13:14-15)

Speaker's Notes

READ:

“So if I, your Lord and Teacher, have washed your feet, you also ought to wash one another's feet. For I have set you an example, that you also should do as I have done to you” (Jn 13:14-15).

- Service is how we show love for our neighbours, friends and each other. It is the spirit of welcome, hospitality and fellowship.
- Service-based ministry does something good for someone else.
- One example might be setting up a meal train for a new mother. [A meal train is a sign-up sheet for people to volunteer to bring a meal. It tells the new mother and the other members when a meal is coming and what it is.]
- What might be some other examples of service ministry?

Some possible answers (only if others cannot think of any) might be:

- *fundraise*
- *clean*
- *visit the sick*
- *send a card*
- *drive someone to an appointment or meeting*
- *babysit*

Social Justice Ministry



“Speak out for those who cannot speak, for the rights of all the destitute. Speak out, judge righteously, defend the rights of the poor and needy.”

(Prov 31: 8-9)

Speaker's Notes

READ:

“Speak out for those who cannot speak, for the rights of all the destitute. Speak out, judge righteously, defend the rights of the poor and needy” (Prov 31: 8-9).

Each of us is called to speak out for people experiencing poverty, those in need, and the vulnerable in our society.

- We are called to be the voice of those in society who have no voice or for those who have been silenced.
- We are called to be on the lookout for the good of society at the local, national and global levels.

Social justice ministry is changing unjust structures to better align with God's vision of the kingdom.

- One example might be when members petition or advocate for government change. [See Resolution 2022.01 Enact Federal Legislation to Reduce Food Loss and Waste.]

What might be some other examples of this ministry?

Some possible answers, only if others cannot think of any, might be:

- *Work to increase and improve palliative care.*
- *Write a resolution about things that affect society, such as Resolution 2017.04 Protection from Coercion of Conscience for Healthcare Professionals, for example.*
- *Write letters, send emails and call government representatives about issues such as euthanasia.*

Speaker's Notes

READ:

So, what does this mean for our council?

Ask members to think back over the last while and ask what activities their council has done. Then have them tell you what kind of ministry each activity is and write “yes” under the appropriate column. Note that some might overlap into two ministries.

When there are no more activities to list, as a group, discuss:

- *What ministry seems to be the priority of the council? The one that has the most “yeses.”*
- *Is this what you and your council want? Do you feel that any ministry is neglected or deficient?*
- *If people would like more of a particular ministry, does anyone have ideas?*



**Many hands
make light work.**

**Many times, it just
takes someone to
lead, like this.**



Speaker's Notes

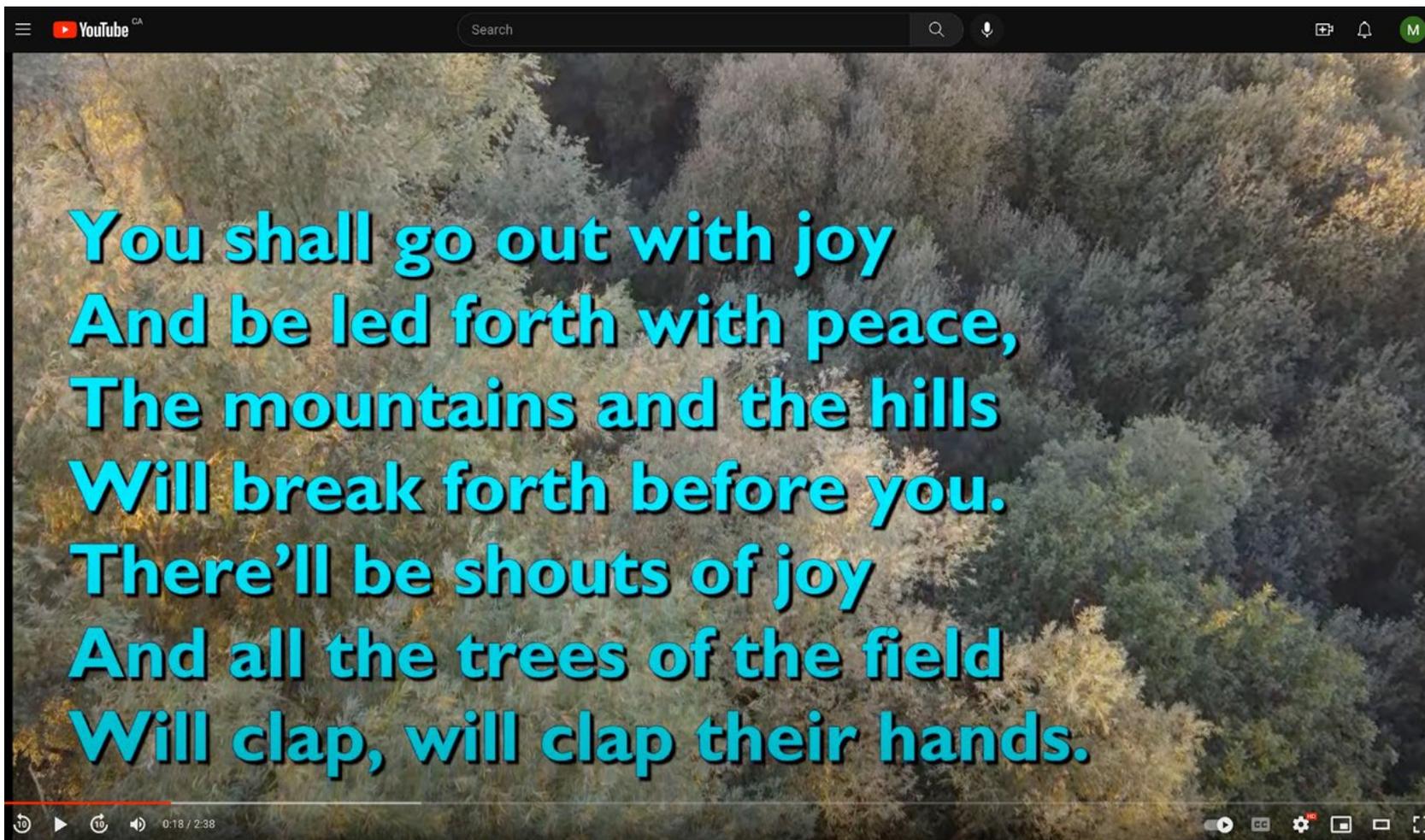
READ:

Many hands make light work—if everyone helps, it isn't much work for anyone.

I'm sure every one of us can help with something. For example, take a look at the baking picture here. Is the older woman leading? YES!

Now that you know how the League thinks of ministry, some of the next parts of this course will talk more about what leadership is and how **you** can do it, too.

Images source: PowerPoint Stock Images



Speaker's Notes

READ:

Remember that there is joy in serving God!

Click on the link to play the music video prayer, "You shall go out with Joy," played to the tune of "Trees of the Field."

Video source: <https://www.youtube.com/watch?v=SoHcfN9zxro> (00:02:39)

Questions?



Speaker's Notes

Ask if there are any questions and invite people to raise their hands or write in the chat.

READ:

Thank you for taking part in this session.

I would now like to end our session with a prayer.

Images source: PowerPoint Stock Images



Closing Prayer

Thank you, Lord, for Your presence with us this day.

As we depart from this space now, we ask you to bless us throughout the remainder of the day and guide us safely home.

Do not let the learning and conversations of this gathering die, but, instead, may they continue to ruminate within us and bear fruit in our ministries throughout the year, until we find ourselves together again.

We ask this in the name of Jesus, and in the power of the Holy Spirit, Amen.

Speaker's Notes

Invite everyone to pray this prayer together. If presenting online, make sure everyone is on mute.

READ:

Thank you, Lord, for Your presence with us this day.

As we depart from this space now, we ask you to bless us throughout the remainder of the day and guide us safely home.

Do not let the learning and conversations of this gathering die, but, instead,

may they continue to ruminate within us and bear fruit in our ministries throughout the year, until we find ourselves together again.

We ask this in the name of Jesus, and in the power of the Holy Spirit, Amen.

Prayer source: <https://www.chausa.org/prayers/cha-prayer-library/prayer/closing-prayer>



*Thank
You*

Speaker's Notes

Thank everyone for coming and for their attention.



Strategies to Engage Members Before You Start

Presentation Time: Approximately 40-45 minutes

1. This workshop can be presented in person or online.
2. Practice, practice, practice!
3. Go through the PowerPoint and ensure that the music video hyperlink works. If it is not working, follow the instructions in the notes section of that slide. You can copy the link your browser's (e.g., Firefox, Chrome or Safari) address bar or leave it out of your presentation. Please read the note about embedding the video or playing it online.
4. If you have chosen, for whatever reason, to not play the video "You Shall Go Out With Joy" (slide 21), be sure to delete that side before showing the final slide.
5. When screen sharing, click on "Share Sound" (lower left of screen) before playing the video.
6. Print the PowerPoint Presentation using the print layout called "Notes Pages" so that you know what to say with each slide.
7. You may want a be co-host to monitor the chat, hands up, answers to questions, etc.
8. Ask everyone to mute before you start and tell people how you want them to let you know that they want to speak—raising hands (really or by using the icon), unmuting or something else.
9. Move this presentation to the next slide, ready to start.

Speaker's Notes

The Catholic Women's League of Canada

THE JOY OF LEADERSHIP

Module 2: Strategies to Engage Members

Speaker's Notes

Note to presenter: To help prepare to present this module, you may wish to reference the Train the Trainer Guide available on the national website. Welcome people to the presentation. Make sure everyone can hear you, can see the PowerPoint and that everyone is on mute (if presenting online).

READ:

Welcome to the presentation of Module 2: Strategies to Engage Members.

Introduce yourself (and the co-presenter if you have one). Provide a few interesting points or facts about each person and their credentials as appropriate.

What I am presenting here is simply a highlight, and I encourage you to take the time to delve further into this excellent resource.



Outline of Program

- 1. Opening Prayer**
- 2. Introduction**
- 3. Strategies**
- 4. Closing Prayer**

Speaker's Notes

READ:

Our presentation today will include these four elements:

1. Opening Prayer
2. Introduction
3. Strategies
4. Closing Prayer



Opening Prayer

Good and loving God, Our source of love and light,
Thank You for bringing us together today in a spirit of
generosity.

We offer You this prayer in gratitude.
May we honour one another by keeping an open mind.
May we voice our truth and listen with an open heart.
May we discern Your will to unite us in a fruitful outcome.
We ask for Your wisdom and grace to use our talents for the
betterment of others.

With the guidance of the Holy Spirit, and the loving
intercession of Our Lady of Good Counsel, through Christ our
Lord, Amen.

Speaker's Notes

If presenting online, invite everyone to join in reciting the prayer together, while staying muted.

READ:

We will begin, as always, with prayer. Let us be still and recognize the presence of God with us and in us.

In the name of the Father, and the Son and the Holy Spirit.

Good and loving God, Our source of love and light,
Thank You for bringing us together today in a spirit of generosity.
We offer You this prayer in gratitude.

May we honour one another by keeping an open mind.
May we voice our truth and listen with an open heart.
May we discern Your will to unite us in a fruitful outcome.
We ask for Your wisdom and grace to use our talents for the betterment of others.

With the guidance of the Holy Spirit, and the loving intercession of Our Lady of Good Counsel, through Christ our Lord, Amen.

Introduction

“When people are financially invested, they want a return.
When people are emotionally invested, they want to contribute.”

(Simon Sinek)

- 1. Foster a genuinely warm and hospitable environment.**
- 2. Share and discuss ideas, strategies and activities.**
- 3. Develop leadership habits.**
- 4. Build an environment where members can thrive.**



Speaker's Notes

READ:

Engagement builds an environment that enables members to thrive. It promotes leadership habits and helps people become emotionally invested in their actions.

A culture of engagement can be embedded into how a council thinks and acts. Through engagement, members are actively involved and motivated by a personal desire to serve their council, parish and community.

1. The first step to becoming an engaging council is to foster a genuinely warm and hospitable environment.
2. An engaging environment is one in which ideas, strategies and activities are shared and discussed.
3. Engaging is about developing leadership habits.
4. It is about building an environment that enables members to thrive, allowing them to be invested in the success of their council's projects.

Image source: PowerPoint Stock Images



Building on Foundation



Why do women join the League?

- **For spiritual growth, service, social action and sisterhood**
- **To feel a sense of purpose and belonging**
- **To experience faith, fun and fulfillment**

Speaker's Notes

READ:

First, let's look at the reasons why women join the League.

- Women join the League for spiritual growth, service, social action and sisterhood.
- Members need to feel a sense of purpose and belonging.
- They want to experience the League's legendary faith, fun and fulfillment. Despite the different ways they serve and contribute, members share the same sense of calling. They are motivated by a sincere desire to serve their council, parish and community.

Image source: <https://www.pexels.com/photo/little-girl-playing-with-wooden-blocks-at-home-3933030/>

Building on Foundation



ONE HEART
VOICE
MISSION



*Cast Out into the Deep
Companions on the Journey
Centred on Faith and Justice
We Have Seen the Lord!*



Care for our
Common Home

CATHOLIC
and **LIVING IT!**



Speaker's Notes

READ:

A national theme, chosen by the national president, reflects her closest desires for the League and changes every two years. Provincial and diocesan councils may opt to expand on the national theme. Parish councils usually embrace the national theme but may add the provincial or diocesan theme as a sub-theme.

Holding discussions and prayers on themes is an excellent starting point to engage members.

Encourage members to get involved according to their comfort level—wherever, whenever or however they wish. Participation or engagement is two-fold—it benefits the council as members use their God-given talents to enrich the projects and gives members satisfaction and a sense of fulfillment in contributing to the success of council activities.



Reflection and Discussion

Take a few minutes to reflect on:

- 1. Your gifts and talents**
- 2. Recognizing and affirming the skills of others**
- 3. How we can use these talents to build an engaging council**

Speaker's Notes

READ:

Let's take a few minutes to reflect on:

- Your gifts and talents
- Recognizing and affirming the skills of others
- How we can use these talents to build an engaging council

If this is an in-person workshop, you can pin or tape a blank sheet of paper on each person's back and invite participants to write one gift or talent of that person on the sheet of paper. This could be done to the hymn "Here I am, Lord," making this a more reflective, spiritual activity.

If presenting online, invite each person to name one gift or talent they possess. Breakout rooms can be used if there are enough participants.



Knowing Council Members is Key

- 1. Where can I serve best?**
- 2. Complete *Welcome Program* forms**
- 3. Invite members to participate**

“For as in one body we have many members, and not all the members have the same function, so we, who are many, are one body in Christ, and individually we are members one of another.”

(Rom 12: 4-5)

Speaker's Notes

READ:

By getting to know members,

- A council executive can help them decide where they can serve best.
- Before planning activities for the council, ensure the member information forms from the *Welcome Program* are completed for new and renewing members. These forms highlight what members enjoy doing, some of their talents and gifts, and what they are passionate about. They can be invaluable in helping members recognize and acknowledge their gifts and talents. Be sure to have members fill out the forms every year as members learn new skills all the time.
- Next, invite members to participate in what inspires them to fulfill the League's core purpose, "Uniting Catholic women to grow in faith, and to promote social justice through service to the church, Canada and the world." Some projects and activities

may be small and happen once, while others may be large and ongoing or a combination of both. All are valuable contributions to councils and the League!

Give an example from your own League life and then ask participants to share what they have learned through the League: chairing a committee, bazaar or bake sale, writing a resolution, technical or computer skills, etc.)

Fostering engagement is about helping people find meaning and fulfillment. Members should look and say, "That was awesome! I want to be a part of it!"

If presenting online, remind everyone to stay muted, then invite them to read the passage from Romans 12:4-5 with you:

READ:

"For as in one body we have many members, and not all the members have the same function, so we, who are many, are one body in Christ, and individually we are members of one another."

How to Ignite Every Passion

- **The voice of one woman**
- **Ignite the flame**
- **Guidance**



“Jesus invested himself particularly in twelve men, producing divine fruit within them. These men, in turn, spent their lives being Jesus for others, investing themselves and producing divine fruit through the power of the Holy Spirit.”

(Deacon Keith Strohm)

Speaker's Notes

READ:

Parish councils carry out numerous activities under the faith, service and social justice ministries. These incredible achievements are a testament to members' call to ministry and the spirit of sisterhood, generosity and compassion.

- Great initiatives often begin with the voice of one woman. One woman with one idea can motivate others in the parish council and beyond. Can you give an example of how the voice of one woman in your council ignited a project? *Allow time for answers but have an example ready yourself.*
- Once members have come forward with their interests and passions, it is time to ignite the flame of those passions!
- Members may need some guidance on the types of projects they can undertake. It is good to guide them with a focus on the League's core values: faith—following Catholic teaching, service—local, national and international and social justice—actively involved in society.

Sometimes it may be hard for members to be enthusiastic about a project they do not understand. It will help if the person leading it takes time to explain the project thoroughly and why they are passionate about it.

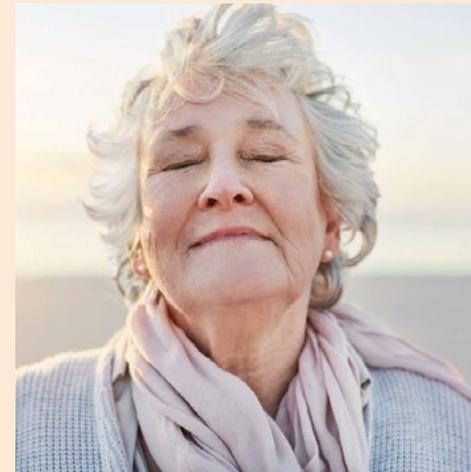
Deacon Keith Strohm writes about this in the book, *Ablaze: 5 Essential Paradigm Shifts for Parish Renewal*: “Jesus invested himself particularly in twelve men, producing divine fruit within them. These men, in turn, spent their lives being Jesus for others, investing themselves and producing divine fruit through the power of the Holy Spirit.”

Reflection and Discussion

Take a few minutes to reflect:

- **What is your interest or passion?**

Share your interest or passion with the larger group.



Speaker's Notes

Read the reflection statement, then pause to give participants time to think.

READ:

Take a few moments to reflect on what your interest or passion is. Then, share your interest or passion with the larger group.

Depending on the number of participants, members could be divided into smaller groups of three or four for reflection and discussion.

If presenting online, you may wish to use breakout rooms.

Image source: PowerPoint Stock Images

Cultivate Relationships, Teamwork and Collaboration

- **Be open to new possibilities.**
- **Be aware of different personality types.**



“meet people where they are, listen wholeheartedly, share the essential core of the gospel message, and pray with others.”

Unlocking Your Parish: Making Disciples, Raising Up Leaders With Alpha
by Ron Huntley and Fr. James Mallon

Speaker's Notes

READ:

The key idea of engaging members is to be open to new possibilities. Even if a project or activity was unsuccessful at one time, it could be tried again. A project occurring at a different time and with new people can take on a new life. Be open to new ideas. If members want to try something new, that is fantastic and could re-invigorate the council.

How does one cultivate relationships among council members? As explained in the quote, members need to “meet people where they are, listen wholeheartedly, share the essential core of the gospel message, and pray with others.” This may involve organizing activities during or outside of regular council meetings where members get to know each other personally but within the context of growing in their faith.

There are different personality types—not all women feel comfortable joining a new group or table without an invitation. At council meetings and other events, try to have members sit with different women each time to develop new friendships. Be joyful in your interactions with others. Remember the expression, “No one wants to get on the Titanic!”

Image source: Teamwork by Nick Youngson (nyphotographic.com/), License: Creative Commons 3 (creativecommons.org/licenses/by-sa/3.0/), Attribution: Alpha Stock Images (alphastockimages.com/), Original Image: picpedia.org/chalkboard/t/teamwork.html

Recognize and Appreciate

- 1. Congratulations!**
- 2. Celebrate and rejoice!**
- 3. Express appreciation.**



Speaker's Notes

READ:

1. Congratulations! Relationships have been built, passions ignited, and projects completed. The council has stepped out into the deep. What is next?
2. Celebrate and rejoice! Celebrate setting goals and achieving them. Recognize and congratulate members and the team for milestones and achievements. Celebrate service, membership, fundraising goals and other accomplishments. Recognition helps people feel good about their achievements, gives them credit for their work and increases motivation and commitment to support the next goal. Public recognition promotes good public relations. The council will see a domino effect of how those who lead projects draw in other members to help. It is a great way to engage members who are talented but timid to step up. There are many ways to show appreciation to members.
3. Members are all leaders in the making, and with help and encouragement from their League sisters, there is no telling how much they will bloom and grow in the future. Members who feel welcomed, valued and appreciated become more engaged—and engaged members make councils flourish!

Image source: encrypted-tbno.gstatic.com/images?q=tbn:ANd9GcR3nhkkz6uhxgiZyD8iepWY-iHXYuODFrPtoQ&usqp=CAU



Appreciation

The book, *The 5 Languages of Appreciation in the Workplace: Empowering Organizations by Encouraging People* by Gary Chapman and Paul White, recommends the following:

- 1. Words of Affirmation**
- 2. Quality Time**
- 3. Acts of Service**
- 4. Physical Touch**
- 5. Tangible Gifts**

Speaker's Notes

READ:

Members who feel welcomed, valued and appreciated become more engaged—and engaged members make councils flourish!

The book, *The 5 Languages of Appreciation in the Workplace: Empowering Organizations by Encouraging People* by Gary Chapman and Paul White suggests different ways we might show appreciation:

- Words of Affirmation: The member is thanked and acknowledged for her contributions. Some members like to be thanked publicly, while others prefer a private telephone call or conversation.
- Quality Time: The member feels appreciated when people spend time with her on a personal level, such as being taken out for coffee or spending time with her in prayer.
- Acts of Service: The member feels appreciated when people help her with her project or do something special, such as offering to drive her to a council meeting.
- Physical Touch: The member may appreciate a hug or handshake more than public recognition or a tangible gift. After all, the League is famous for its hugs... but always remember to ask if you can hug or touch someone before doing so.
- Tangible Gifts: The national office has many gifts to choose from, such as rosaries, pens and notepads. Exemplary service, especially over many years, can be recognized with the maple leaf service pin or a pin acknowledging years of service. A gift does not have to be costly to show gratitude. It is possible to show appreciation with homemade gifts as well.

At this point, you may want to ask participants to share ideas on when and how there might be an opportunity to show appreciation.

Appreciation

- Do you enjoy reading, writing and organizing?
- Activities you might like to get involved in: community volunteering, social justice issues, letter writing, visiting elected officials, resolutions.

Part IV: A Little Bit More About You

Do you work outside of the home? Full-time or part-time? Do you volunteer in the church or community? If so, where?

The League's mission calls "members to grow in faith, and to witness to the love of God through ministry and service." Please consider what time commitment you could make to the valuable work the parish council performs.

What days and times are best for you? _____

There are roles for all women within the church and League, both active and more contemplative roles. When thinking about your ideal role within the League, would you say that you:

- Are a bit of a go-getter, like to stay active and do things with your hands and your mind?
- Prefer quiet time, like to pray and spend time in church?
- Are easy-going, happy to help out whenever needed (but not all the time)?
- Are not fond of big crowds, prefer behind the scenes roles?
- Are happy to help out when able to do so?
- Like working in the community, possibly with children or visiting the elderly or sick?
- Like to have others take the lead, but will work on a task until it is done?
- Like working with others on a cause, doing work like research or letter-writing?

Some other interests to consider:

Spiritual development	Social justice issues
Sewing	Mentor to new members
Prayer partner	Parish ministries
Car pool	Choir

This is not an exhaustive list! The goal is to get a sense of what you are most comfortable with and what you most enjoy doing.

62

- **Plant seeds of love, hope, encouragement and faith.**



- **Engaged members feel welcomed, valued and appreciated!**

Speaker's Notes

READ:

The New Member Information Form in the *Welcome Program* has a section called “A Little Bit More About You.” This section will help provide an idea of what type of recognition a member may prefer, which should be noted on her form.

Spiritual and personal growth are to be celebrated as well. Be grateful for any projects undertaken by council members. This is an opportunity to plant seeds of love, hope, encouragement and faith. Members are all leaders in the making, and with help and encouragement from their League sisters, there is no telling how much they will bloom and grow in the future.

Members who feel welcomed, valued and appreciated become more engaged—and engaged members make councils flourish! It is essential to recognize and communicate appreciation to each other and, more importantly, that members feel appreciated. Members all have a role in communicating hospitality, welcome, encouragement and gratitude to their League sisters. It is crucial that leaders share appreciation with their team and equally important that members express it to each other. Together, they can lead the way to more engaged members and vibrant councils.

Overcoming Challenges

1. **What challenges might the council face when taking on new projects or initiatives?**
2. **Tips on What to Do:**
“Women’s ministry will need to be organized in small groups, focused on building relationships, and be made available at various times to meet the schedule demands of today’s modern woman.”

(Dr. Barbara Parker, Parker Ministries)



3. **Every council will take a different approach.**

Speaker's Notes

READ:

1. What challenges might the council face when taking on new projects or initiatives? Members' lives are busy, and finding time for activities is often difficult!
2. Tips on What to Do: In 2016 and 2017, Dr. Barbara Parker of Parker Ministries conducted a Delphi study into millennial and older generations' expectations of women's ministry. She ultimately stated, "Women's ministry will need to be organized in small groups, focused on building relationships, and be made available at various times to meet the schedule demands of today's modern woman."
3. Every council will take a different approach. The key is to find something that works for the council's membership. Councils may need to adjust meeting times and days to accommodate working women and families. Recognize members can contribute to projects in their own way without the need to attend a meeting. Not all women prefer formal meeting-based participation. Members who need assistance could be paired with another member who can help them.

Image source: [linkedin.com/pulse/what-you-need-challenge-ivan-leon-moresco-jacques](https://www.linkedin.com/pulse/what-you-need-challenge-ivan-leon-moresco-jacques)



Formal or Casual Meeting?

Not all women prefer formal meeting-based participation.

- **Some prefer casual meetings that focus on project-based activities, independent contributions or specific initiatives.**
- **They can participate individually from home or collectively in small groups.**
- **Many members benefit from opportunities where they can work at their own pace.**

Speaker's Notes

READ:

Not all women prefer formal meeting-based participation.

Some prefer casual meetings focusing on project-based activities, independent contributions or specific initiatives. The Project Planning Form (Addendum 1.1 in *The Joy of Leadership*) can help coordinate an activity between members who attend meetings and those who cannot. These members can be approached in person or contacted by telephone with the assurance that the council still supports their ideas, even if thinking outside of the box may be required to see a project through from initiation to completion.

Many members benefit from opportunities where they can work at their own pace, collaborate in small groups, build relationships, develop teamwork and take advantage of technology and social media. They can participate individually from home or collectively in small groups and make valuable contributions.

Members with limited time and variable schedules can also add equal value. Rural parish councils may have to adjust meeting times to before or after a weekend mass to reduce the number of times that members travel.

Councils may need to hold information sessions on using the Internet and current technologies. Members who need assistance could be paired with another member who can help them. See the *Welcome Program* for more details.



Opportunities For Engagement

- **Encourage members to engage in League ministries.**
- **Stay in touch with national, provincial and diocesan council activities.**
- **Establish project-based committees.**
- **Embrace new ideas!**

Speaker's Notes

READ:

Encourage members to get engaged in League ministries! If members have not identified a special project they want to be involved in, start by using available League resources. Suggest members visit the website regularly—it is not just for executive members! *The Canadian League* also carries a wealth of information. Most provincial councils have a social media presence, such as websites or Facebook. Read the provincial directives for ideas. Some diocesan councils also have a website, Facebook page and newsletters.

Staying in touch with the national, provincial and diocesan council activities provides inspiration and ideas on how and where a parish council can get involved. Some projects are relevant to the entire membership, while others are more pertinent to specific areas or dioceses. Following the League by reviewing websites, reading *The Canadian League* and reading communiqués, news and Spotlight articles on the national website will provide endless sources of inspiration to every council.

Establish project-based committees. Councils are free to strike committees for any project they wish to undertake—short- or long-term.

Of course, a parish council may have ideas for new and unique projects. Embrace them! Do not hesitate to take them on. Remember to report these projects when completing the annual reports so the ideas can inspire others across the country!

Project-Based Committees



1. What is the next step?
2. Project Planning Form
3. Standing committees for projects undertaken regularly.

 **Addendum 1.1**
Project Planning Form

Date: _____
Prepared by: _____
Member contacted: _____
Project title: _____
Projected start date: _____
Projected end date: _____
Project leader: _____
Ministry (check one or more): faith _____ service _____ social justice _____
Number of people needed: _____
Potential candidates to join project:

Projected cost (if any): \$ _____
Projected revenue (if any): \$ _____
If revenue is generated, what is the designation for the funds? _____

Final evaluation/overall thoughts on the project: Was it successful on a spiritual, personal or other level?
(Not all success is measured in numbers or dollars).

Would the council undertake this project again? Why or why not?

Suggestions for improvement: _____

Speaker's Notes

READ:

1. Imagine a parish council has uncovered projects it wishes to undertake—what is the next step? Strike up a committee for the project! There is no end to the committees a council might have. Some could be for a one-time project, while others are ongoing. These committees may or may not have the same members involved in the various projects.
2. For a one-time or new project, start by using the Project Planning Form included as Addendum 1.1 in *The Joy of Leadership*.
3. The council should also have standing committees for the various projects undertaken regularly. These could include committees such as a letter-writing committee, a fundraising committee, a hospitality committee—the list is endless!

At this point, you may wish to ask for ideas for other committees. If ideas are slow to come, offer a few suggestions, such as a mentorship committee, resolutions committee, social media committee, or even a companionship committee that ensures every member is included.

Whether the council calls them committees, groups or teams, the experience and developed skills of a project-based leader give members the confidence and courage to step into future elected leadership roles.

Image source: live.staticflickr.com/8263/28955874330_6cf42a2c54_b.jpg

Reflection and Discussion

Can you name some possible committees for your council?

Which committee(s) best reflect my interests and talents?

How can I use my talents to build up my council?



Speaker's Notes

READ:

Can you name some possible committees for your council? Possible suggestions include:

- companionship committee ensures no member is left behind
- decoration committee decorates the church or hall for council or parish activities
- fundraising committee takes on various fundraising activities
- green committee includes activities that support the environment
- hospitality committee welcomes members at meetings and events
- letter-writing committee acts on resolutions or other urgent matters as directed by diocesan, provincial and national councils
- mentorship committee guides and assists members taking on leadership roles
- parish activity committee liaises with the entire parish
- pastoral care committee organizes prayer services and reach out to members in need

- reception committee organizes refreshments for coffee Sundays, graduations, sacramental and funeral receptions
- resolutions committee writes new resolutions or acts on resolutions adopted by diocesan, provincial and national councils
- social media committee sets up and maintains a website, Facebook page or other means of communication
- *Welcome Program* committee assists members in completing information forms

We now have two questions for you to reflect on as individuals. No one will be asked to share out loud. Ask yourself,

- Which committee(s) best reflects my interests and talents?
- How can I use my talents to build up my council?

Offer at least two minutes for individual reflection before proceeding to the next slide.

Image source: PowerPoint Stock Images

Questions?



Speaker's Notes

READ:

I'll be happy to answer any questions you may have.

It is important to remember that if you do not have the answer to a question, or are unsure of the correct answer, assure the person you will find the correct answer and get back to her. As mentioned earlier, we are always learning... and we learn together.

I would now like to end our session with a prayer.

Images source: PowerPoint Stock Images



Closing Prayer

Lord God, our loving Creator, from whom all good things come, we give
You thanks for supporting us in our League work.

Thank you for coming together here of our minds and spirits, to create good
works to fulfill Your will.

Our minds and spirits were open to each other, and therefore, open to You.
There were times when we may have been doubtful or frustrated to meet the
call of the task ahead of us,

But, with the wisdom and guidance of Your Holy Spirit, we now find joy and
help again in this, our work... Your work.

So dear Lord, knowing our needs, please remain with us as we go forth with
even greater enthusiasm and confidence.

Through the intercession of Our Lady of Good Counsel and in the name of Jesus
Christ our Lord.

Amen.

Speaker's Notes

READ:

Lord God, our loving Creator, from whom all good things come, we give You thanks for supporting us in our League work.

Thank you for coming together here of our minds and spirits, to create good works to fulfill Your will.

Our minds and spirits were open to each other, and therefore, open to You.

There were times when we may have been doubtful or frustrated to meet the call of the task ahead of us,

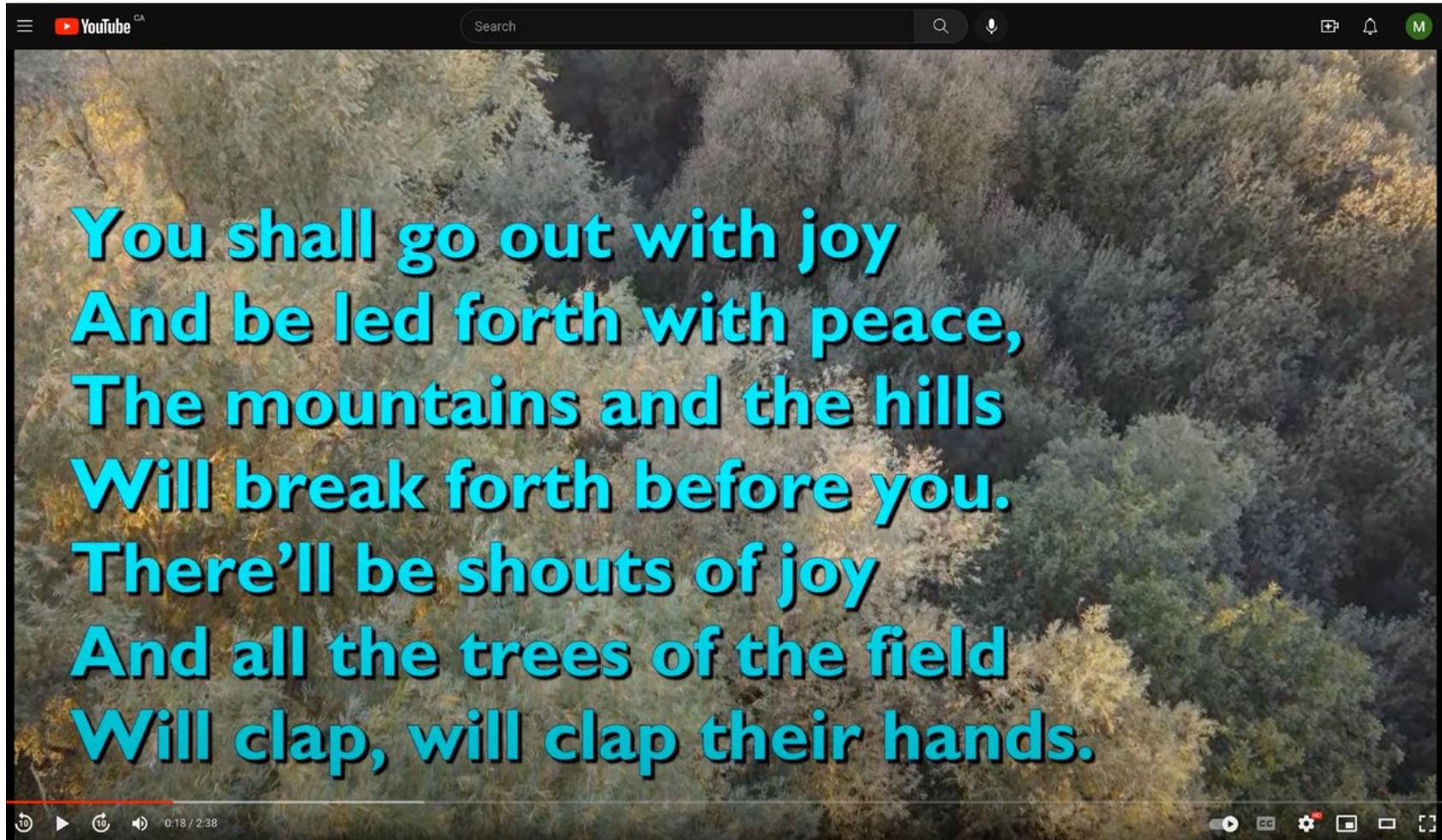
But, with the wisdom and guidance of Your Holy Spirit, we now find joy and help again in this, our work... Your work.

So dear Lord, knowing our needs, please remain with us as we go forth with even greater enthusiasm and confidence.

Through the intercession of Our Lady of Good Counsel and in the name of Jesus Christ our Lord.

Amen.

If you have chosen, for whatever reason, to not play the video “You Shall Go Out With Joy”, be sure to delete that side before showing the final slide.



Speaker's Notes

READ:

Remember that there is joy in serving God!

Click the link to play the music video prayer "You shall go out with Joy," played to the tune of "Trees of the Field."

Video source: <https://www.youtube.com/watch?v=SoHcfN9zxro> (00:02:39)

Thank you for your time, attention, and participation.



Speaker's Notes

READ:

Thank you for your time, your attention and your participation.

Image source: sourcewatch.org/images/6/62/Thank_you.jpg



Joy of Leadership: Leadership in The League Before You Start

Presentation Time: Approximately 45 minutes

1. This workshop can be presented in person or online.
2. Practice, practice, practice!
3. Print the PowerPoint presentation using the print layout called “Notes Pages” so that you know what to say with each slide.
4. You may want a co-host to monitor the chat, hands up, answers to questions, etc.
5. Ask everyone to mute before you start and tell people how you want them to let you know that they want to speak—raising hands (really or by using the icon), unmuting or something else.
6. Move this presentation to the next slide, ready to start.

Speaker's Notes

The Catholic Women's League of Canada

THE JOY OF LEADERSHIP

Module 3: Leadership in the League

Speaker's Notes

READ:

Welcome to Leadership in the League. My name is _____ and I look forward to sharing this presentation with you. I am so happy that you were able to join me today. I hope that this program will help you to learn more about how you can become an effective leader and encourage others to do the same.

At this time, please turn off any electronics that may interfere with the program.

- ***If presenting in person:*** We have prepared a handout for you—please use it to make notes. We will use this flip chart to record any activities.
- ***If presenting online:*** Today, I would also like to welcome my assistant, _____, who will be managing the chats for me so that I don't miss any of your comments. Feel free to comment anytime! When you registered for this presentation, we sent you a file with a handout of all the slides. Please use them to make notes.

Before we begin, please join me in prayer.



Opening Prayer

“We ask that You would open our ears so that we may hear your voice.

Open our minds so that we may receive Your eternal wisdom.

Open our spirits so that we may know Your leading and guidance.

And open our hearts so that we may receive Your wonderful love...

Amen.

(Excerpt from Opening Prayer for Worship or a Church Service)

Speaker's Notes

READ:

“We ask that You would open our ears so that we may hear your voice.

Open our minds so that we may receive Your eternal wisdom.

Open our spirits so that we may know Your leading and guidance.

And open our hearts so that we may receive Your wonderful love...

Amen.”

Source: Excerpt from Opening Prayer for Worship or a Church Service, lords-prayer-words.com/times/opening_prayer.html



Outline of Program

- 1. How do we define leadership?**
- 2. What makes an effective leader and who are they?**
- 3. Leadership: Is it an attribute or skill?**
- 4. Exercise to identify your skills.**
- 5. Basic leadership attitudes and skills.**
- 6. Short- and long-term leadership opportunities.**
- 7. How to promote leadership in members.**
- 8. Continuing the leadership journey.**

Speaker's Notes

Each time you click, a new item will appear on the list.

READ:

Today we will cover several topics about leadership.

1. First, when we think of leadership, what is our definition?
2. When we picture an effective leader, what are her attributes?
3. Do we believe that leadership is an attribute or a skill we learn on our life's journey?
4. We will have an opportunity to do a short exercise that will help you to identify some of your attributes and skills.
5. Then we'll talk about basic attributes that every leader should have.
6. What are some leadership opportunities within the League? Let's look at them.
7. We know that many members do not consider themselves leaders. How can we help them recognize their potential?
8. And then, where do we go from here?

So, buckle your seatbelts and come on the journey with me to learn more about leadership.

What Makes a Leader Effective

Please complete the sentence with one or two descriptive words.

An effective leader is...



Speaker's Notes

READ:

We know that leadership means different things to different people. When you think about a person you believe is an effective leader, what qualities does that person have? How do they show that they are an effective leader?

Please take a few moments and complete the sentence in one or two descriptive words.

An effective leader is...

Here's an example: An effective leader is trustworthy.

Images source: PowerPoint Stock Images

An Effective Leader is...



Speaker's Notes

READ:

Here are some images to help you.

- ***If presenting in person:*** Write the description of an effective leader on the flip chart.
- ***If presenting online:*** Put your description of an effective leader in the chat box.

Image source: PowerPoint Stock Images

Who Are Some Effective Leaders?

- **Who are some effective leaders you have encountered or have read about?**
- **Why do you think that are they effective?**



Speaker's Notes

READ:

- Do you know someone from your life experience who demonstrates these attributes and skills?
- Someone in your family?
- Your council?
- In general?
- Why do you think that they are effective?
- ***If presenting in person:*** Write the description of an effective leader on the flip chart.
- ***If presenting online:*** Put the description of an effective leader in the chat box.

Image source: PowerPoint Stock Images



Leadership: An Attribute or Skill?

- **You may have been born with some abilities that you will be naturally good at.**
- **These can be strong points on which you can build your other skills and abilities learned through training and practice.**

Speaker's Notes

READ:

Leadership is both an attribute and a skill.

Yes, some leaders are what we consider “born leaders.” They may have been born with certain attributes, but life experiences usually bring out those attributes; for the most part, they have developed skills through learning and experiences.

Exercise to Identify Your Skills



Speaker's Notes

READ:

According to the experts, the average person has up to 700 skills ready to be used at any time! You do not have to excel at a skill to claim you have it. If you feel you are competent or perform the skill as well as most people, you have that skill.

Image source: PowerPoint Stock Images

- 
- I like to help others.
 - I am a good listener.
 - I can handle several roles or projects at a time.
 - I can take direction and complete assigned tasks.
 - I understand and can perform basic computer tasks.
 - I am comfortable with learning new computer technology.
 - I like using social media to connect with friends.
 - I am good at making decisions.
 - I can plan and budget finances.
 - I can express myself well in both verbal and written communication.
 - I accept responsibility for my actions.
 - I am good at following instructions.
 - I am comfortable speaking to a group of people.
 - I can bring disagreements to a successful conclusion.
 - I like instructing others.
 - I can organize projects.
 - I like working with others to reach a common goal.
 - I enjoy coming up with new ideas.
 - I like to keep myself informed.
 - I am good at managing my time.
 - I have a great sense of humour.
 - I am good at recognizing the skills of others.
 - I am good at delegating.
 - Other: _____

Speaker's Notes

READ:

Please take a few minutes to review the list of skills you see on the slide. Can you think of others? Choose one or two and think of a time when you have used these skills. Don't be afraid to toot your own horn—it's not bragging—we all have gifts.

Consider providing a personal example to get the ball rolling.

Review The Skill Exercise



Speaker's Notes

READ:

I hope this exercise taught you a few things about yourself. Were there any surprises when you identified your skills?

- ***If presenting in person:*** Does anyone want to share their story when they used one of the skills?
- ***If presenting online:*** Does anyone want to share their story? Please put them in the chat box.

As we continue this program, I am sure you will see that you have the skills to be an effective leader because each one of us was gifted with unique talents. And remember, we have each other!

Image source: PowerPoint Stock Images

Basic Attributes Are Important

A good leader should:

- ✓ **have integrity**
- ✓ **be people-oriented**
- ✓ **be joyful and hope-filled**



Speaker's Notes

READ:

So, let's review some basic leadership attributes:

- A good leader should have integrity: Someone with integrity practices honesty consistently because people often follow the example of their leaders. If you hold yourself up to a high standard, you indirectly encourage your team to be accountable and stay committed to the values of the League.
- A good leader should be people-oriented: Successful leaders have a natural ability to build relationships. This allows you to build teams, motivate them and help them achieve results.
- A smile goes a long way to lighten a room. Romans 12 urges us to be “joyful in hope.”

Images source: PowerPoint Stock Images

Basic Attributes Are Important

- ✓ **Be a good listener.**
- ✓ **Have a positive self-image.**
- ✓ **Be empathetic.**
- ✓ **Have a willingness to learn.**



Speaker's Notes

READ:

- Listening is more than hearing what the other person is saying. It is paying close attention and responding appropriately. It is being aware of how your body language and tone affect the other person.
- You should have a positive self-image. Be yourself—everyone else is taken. By being your authentic self, you will attract people to follow you.
- Be empathetic. Give people your full attention in meetings, be curious about their lives and interests and offer constructive feedback.
- A good leader should be open to keep on learning and be adaptive to change.

Images source: PowerPoint Stock Images

Leadership Skills

- ✓ Cast a vision.
- ✓ Motivate others.
- ✓ Communicate effectively.
- ✓ Delegate responsibility.



Speaker's Notes

READ:

Yes, a leader should have the basic attributes, but some may be learned through training and life experiences. The following are essential to being an effective leader:

- A leader must be a visionary. You have to be able to see the big picture and what is possible and be able to communicate that to your team.
- Leaders motivate people by involving them in decisions, inspiring them, trusting them to do the job, challenging them to do more and appreciating, rewarding and celebrating them.
- As a leader, you must be able to convey information and instructions and ensure understanding of that information by establishing a way to receive feedback.
- Being a leader is not a stand-alone position. It's very lonely at the top if you don't have followers. Build a team and get things started. Then step back and allow the team to function according to their skills and talents.

Images source: PowerPoint Stock Images

Leadership Skills

- ✓ **Make sound decisions.**
- ✓ **Act as a positive role model.**
- ✓ **Build a team environment.**
- ✓ **Mentor and teach.**



“A good leader inspires people to have confidence in the leader; a great leader inspires people to have confidence in themselves.”

(Eleanor Roosevelt)

Speaker's Notes

READ:

- As a leader, you will sometimes need to make decisions. Make sure they are based on reliable information after discussing and testing possible solutions.
- You'll always want to be the example others want to follow—so be a positive role model.
- Share your knowledge and experience by mentoring others. The position of vice-president is an excellent apprenticeship opportunity. Encouraging participation of life members allows them to mentor us. There are hundreds of years of experience in the League. Let's share it!
- And once you've passed on that knowledge, allow others to thrive. Eleanor Roosevelt once said, "A good leader inspires people to have confidence in the leader; a great leader inspires people to have confidence in themselves."

Images source: PowerPoint Stock Images



Leadership Opportunities

- ✓ **Within the League, there are many opportunities to lead. Some are short-term; some are long-term.**
- ✓ **This gives members opportunities to choose.**
- ✓ **Can you describe some short-term projects within your council?**
- ✓ **What would you consider long-term projects?**

Speaker's Notes

READ:

Sometimes we think that being a leader requires years of dedication or commitment. Yes, if you are on the council executive, there is a two-year term commitment. But there are many other opportunities to practice your leadership.

Think about your council. What are some short-term projects?

What are some long-term ones?

On pages 17 and 18 in *The Joy of Leadership* are examples of more projects to consider.

Speaker's Notes

READ:

We may not think of ourselves as leaders, but each one of us has been gifted with unique talents. Leadership comes from within—from the core of our passions, interests and commitments.

As a member of the League, you are part of a national organization of women who act through prayer, faith development, ministry, education and advocacy on social justice. You already have a shared vision.

We model leadership by who we are and how we act and inspire others. “You don’t inspire your teammates by showing them how amazing you are. You inspire them by showing them how amazing they are” (Robyn Benincasa).

Effective leaders embrace change and welcome new ideas. We create new leaders by encouraging participation and delegating responsibility. Having great people on our team and then micromanaging them makes no sense. We need to be their mentor and motivate them to do their best—inspire them to do things they never thought they could.

We can’t do everything alone. We have to rely on people. Remember, “Leaders become great, not because of their power, but because of their ability to empower others” (John C. Maxwell).

Images source: PowerPoint Stock Images

It's a Journey

- ✓ Education is the key to learning.
- ✓ Learning is the key to knowledge.
- ✓ Knowledge is the key to understanding.
- ✓ Understanding leads to self-improvement.
- ✓ Self-improvement leads to confidence.
- ✓ Confidence reduces fear.
- ✓ Lack of fear leads to willingness to take on leadership roles.



Speaker's Notes

READ:

Education is the key to learning.

Learning is the key to knowledge.

Knowledge is the key to understanding.

Understanding leads to self-improvement.

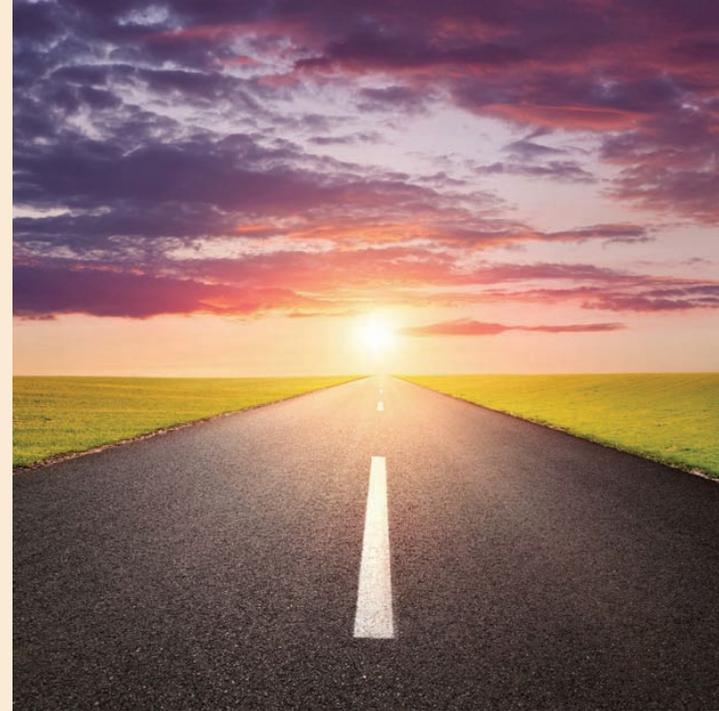
Self-improvement leads to confidence.

Confidence reduces fear.

Lack of fear leads to willingness to take on leadership roles.

Continuing The Journey

- ✓ **Be courageous.**
- ✓ **Reach out to your sisters.**
- ✓ **Embrace life experiences.**
- ✓ **Learn as you go.**
- ✓ **Take small steps but work forward.**
- ✓ **Understand that it's a life-long journey.**
- ✓ **Enjoy the journey.**



Speaker's Notes

READ:

So...

- Grab your courage.
- Reach out to your sisters—there are thousands out there and a few right here beside you. Learn from them. Share your successes and failures—we learn from both.
- Embrace every day as a new experience. Be open to change.
- Never stop learning. Each day is a new opportunity to grow.
- Take small steps, sometimes large leaps, just keep moving forward.
- We're on a journey together—let's enjoy it.

Images source: PowerPoint Stock Images

Questions?



Speaker's Notes

READ:

I hope we helped you learn more about yourself and how you can use your skills and talents to be a great leader and encourage others to become great leaders.

I'll be happy to answer any questions you may have.

I would now like to end our session with a prayer.

Images source: PowerPoint Stock Images



Closing Prayer

Dear Lord,

My desire is to consistently welcome
your guidance into how I lead.

I want your presence and perfect wisdom to illuminate
my thoughts, decisions, and actions.

I know that this illumination is possible,
and through welcoming it, I will be a more effective and
joyous servant leader.

Amen.

(Excerpt from The Power of Receptiveness for Servant Leaders)

Speaker's Notes

READ:

Dear Lord,

My desire is to consistently welcome your guidance into how I lead.

I want your presence and perfect wisdom to illuminate my thoughts, decisions, and actions.

I know that this illumination is possible, and through welcoming it, I will be a more effective and joyous servant leader.

Amen.

Source: Excerpt from The Prayer of Receptiveness for Servant Leaders,

triuneleadershipservices.com/4-prayers-will-take-servant-leadership-next-level-part-1/



Joy of Leadership: Discovering New Opportunities Before You Start

Presentation Time: Approximately 45 minutes

1. This workshop can be presented in person or online.
2. Practice, practice, practice!
3. Print the PowerPoint presentation using the print layout called “Notes Pages” so that you know what to say with each slide.
4. You may want a co-host to monitor the chat, hands up, answers to questions, etc.
5. Ask everyone to mute before you start and tell people how you want them to let you know that they want to speak—raising hands (really or by using the icon), unmuting or something else.
6. Move this presentation to the next slide, ready to start.

Speaker's Notes

The Catholic Women's League of Canada

THE JOY OF LEADERSHIP

Module 4: Discovering New Opportunities

Speaker's Notes

READ:

Welcome to Discovering New Opportunities or, where do we go from here.

My name is _____ and I look forward to sharing this presentation with you. I am happy that you were able to join me today. I hope that this program will help you on the road to discovering new opportunities for you and your council.

At this time, please turn off any electronics that may interfere with the program.

- ***If presenting in person:*** We have prepared a handout for you—please use it to make notes. We will use this flip chart to record any activities.
- ***If presenting online:*** Today, I would also like to welcome my assistant, _____, who will be managing the chats for me so that I don't miss any of your comments. Feel free to comment anytime! When you registered for this presentation, we sent you a file with a handout of all the slides. Please use them to make notes.

Before we begin, please join me in prayer.



Opening Prayer

Heavenly Father, unseen Companion of our life, give us faith and eager expectancy as we begin this fresh stage of our journey.

Take from us all fear of the unknown and teach us to wrest treasures from the darkness.

As the days come and go, may we find that each one is laden with many opportunities and enriching experiences...

Amen.

(prayerist.com)

Speaker's Notes

READ:

Heavenly Father, unseen Companion of our life, give us faith and eager expectancy as we begin this fresh stage of our journey.

Take from us all fear of the unknown and teach us to wrest treasures from the darkness.

As the days come and go, may we find that each one is laden with many opportunities and enriching experiences...

Amen.

Source: Excerpt from prayerist.com/prayer/anewschoolyear



Outline of Program

- 1. How to discover new opportunities**
- 2. Building on what we have**
- 3. Keeping members engaged**
- 4. Project planning**
- 5. Leadership workshop**
- 6. Questions**
- 7. Closing prayer**

Speaker's Notes

READ:

Today we will cover several topics regarding discovering new opportunities.

1. First, we will look at how to discover new opportunities for you and your council.
2. Then we will look at building on what we have.
3. We will talk about ideas on how to keep members engaged.
4. What a project is and the tools available to plan projects.
5. We will talk about ideas on how to plan a leadership workshop.
6. I will be happy to answer any questions you may have.
7. We will conclude this session with a prayer.

Discovering New Opportunities

With reference to the League, how can you discover new opportunities?

You



Your Council



Speaker's Notes

READ:

As a member of the League, please take a few minutes to think about what discovering new opportunities mean to:

1. you personally
2. your local parish council.

Provide time for discussion and feedback.

Images source: PowerPoint Stock Images

Discovering New Opportunities For You

“We have gifts that differ according to the grace given to us: prophecy, in proportion to faith; ministry, in ministering; the teacher, in teaching; the exhorter, in exhortation; the giver, in generosity; the leader, in diligence; the compassionate, in cheerfulness.”

(Romans 12:6-8)

- **Showcase your talents or skills.**
- **Can you list your talents or skills?**



Speaker's Notes

READ:

For you, as a League member, opportunities are plentiful. Let's read the quote on the slide.

“We have gifts that differ according to the grace given to us: prophecy, in proportion to faith; ministry, in ministering; the teacher, in teaching; the exhorter, in exhortation; the giver, in generosity; the leader, in diligence; the compassionate, in cheerfulness” (Rom 12:6-8).

You can showcase your talents and skills. All of us have gifts—unique skills and talents.

We will now have an activity where each of us will be asked to list our skills and talents.

Provide time for discussion and feedback.

- ***If presenting in person:*** Use a flip chart to list the skills.
- ***If presenting online:*** Use breakout rooms (three to five minutes so all members in a group can share) or use the chat feature.

Image source: PowerPoint Stock Images

Discovering New Opportunities For You

Share what you know.

“You may not be perfect in many things, but many things cannot be perfect without you. Stay special in your own little ways.”

(Kelly’s Treehouse)

Can you list what you would like to share?



Speaker's Notes

READ:

Share what you know.

“You may not be perfect in many things, but many things can't be perfect without you. Stay special in your own little ways” (Kelly's Treehouse).

Please take a few minutes to think about what you would like to share with your sisters, such as playing an instrument, cooking, teaching, etc.

Image source: PowerPoint Stock Images

Discovering New Opportunities For You

Learn something new.



Build confidence.



Speaker's Notes

READ:

You can learn new things when your sisters share their skills with you—sharing is caring. For example, learn about financial matters, a new recipe or how to save money. It is a give-and-take relationship. They give and become more confident while you learn and become more confident.

Your strengths of being creative, helpful, smart or thoughtful build confidence. This building of confidence leads to opportunities to take the lead and be on the road to a leadership role.

Image source: PowerPoint Stock Images



Discovering New Opportunities For Your Council

- **Discover what we know**
- **Keep members engaged**
- **Project planning**
- **Leadership workshop for your council**

Speaker's Notes

READ:

How can you help council members discover their opportunities?

- Let's discover what we know to build on our foundation.
- In this ever-changing world, your council needs to keep members engaged.
- I am sure that in your council, there is a wealth of knowledge and experience. Tap into it by asking members to contribute to a plan or project. Any project undertaken should be planned with a goal for success. In the *Joy of Leadership*, you will find a project planning form that you can use to plan a project effectively.
- Include a leadership workshop as part of your succession planning.

Discover What We Know For Your Parish Council

- **Build on your foundation.**
- **Knowing your council members is key.**
- **Use the *Welcome Program* to learn about your members and their:**
 - ✓ **Passions**
 - ✓ **Interests**
 - ✓ **Skills**
 - ✓ **Strength**



Speaker's Notes

READ:

Your council has a solid foundation that you can build on. Each member is valuable—knowing them is crucial to your council's future growth.

Utilize the *Welcome Program* and the new and renewing membership forms to get to know members and their:

- passions – what drives them?
- interests – what are they busy doing?
- skills – what are their special skills?
- strengths – what are their unique strengths?

Image source: rawpixel.com/image/5917664



Discover What We Know For Your Parish Council

- **Complete the New Member Information Form**
(Addendum 1.1 of the Welcome Program)
- **Complete the Renewing Member Information Form**
(Addendum 1.2 of the Welcome Program)
- **Create a committee to review the forms and create groups with similar interests.**

Speaker's Notes

READ:

Do you know if all new members of your council have completed the New Member Information Form found in the *Welcome Program*? What about renewing members? This helps with planning activities at the parish council level.

Use the membership forms from the *Welcome Program* to collect information. The New Member Information Form is an important tool for gaining knowledge about each member's interests and talents, which benefit both the member and the parish council when planning activities. As this is a new form based on the three core values of faith, service and social justice, it is strongly recommended that all members (new and returning) complete this form initially.

In future years, have returning members complete the Renewing Member Information Form annually. This will help ensure their records are updated and provide the council with information on each member's current interests are.

Create a committee (two or three members) to review forms and create groups of members with similar interests.



Addendum 1.1

The Catholic Women's League of Canada New Member Information Form

Council Name: _____ Date: _____

"Every sunrise is God saying, "Welcome Home there is always a place for you".
(Erwin Raphael McManus)

Part I: Basic Information

New members should complete each section.

Name: _____

Address: _____

Telephone number: _____ E-mail: _____

How do you prefer to be contacted? _____

To plan council activities and events effectively, may we share your interests and skills as answered in the questions below with the members of the parish council executive? _____

May we share your contact information in the shared membership list? _____

Due to privacy requirements, if you answered yes above, please sign in the space below:

Birthday (dd/mm/yyyy): _____ Anniversary: _____

What age group do you belong to: 16-24 25-34 35-50 51-70 70+

Part II: Category of Membership

Leading the League provides the following descriptive categories for members. Choose the category that applies.

___ **Fully Active Members:** These members pay dues, attend meetings, take part in business procedures with voting privileges, serve on committees and can take advantage of the many opportunities for personal and spiritual development offered by the League.

___ **Partially Active Members:** These members pay dues but cannot always attend meetings or functions. They are willing to help when needed, on a task-by-task basis. They want to be part of the organization and make a difference but have limited time to offer.

___ **Financially Supportive Members:** These members pay dues to support the national organization and their local council. They cannot be fully or partially active currently but may become more involved in the future. They wish to stay informed of events and educational updates through the League website and *The Canadian League*.

___ **Prayer Partners:** These members pay dues, taking part spiritually as prayer partners—either with a specific person or generally for all members. In turn, they are included in all League prayers.

Part III: Interests

The core values of the League are:

Faith—following Catholic teaching

Service—local, national and international

Social Justice—actively involved in society

Faith

- Do you enjoy reading books or attending programs that help to develop your faith?
- Do you take opportunities to share your faith with others?
- Are you interested in discussing topics of faith with others?
- Do you like to think deeply about philosophical things?
- Are you open to learning new ways to pray or meditate?
- Do you find that you need to "recharge" with spiritual exercises?
- Activities you might like to get involved in: rosary circle, parish ministries, scripture studies, prayer groups, organizing retreats.

Service

- Are you one of those people who are the "backbone" of the church?
- Do you like to work in the church community?
- Do you prefer to work behind the scenes?
- Do you enjoy taking care of others?
- Do you consider yourself a good hostess?
- Can you take charge of a task that needs doing and get it done?
- Is the social part of the meeting important?
- Activities you might like to get involved in: cooking and baking, knitting, decorating, visiting seniors and the homebound, event organization, community dinners.

Social Justice

- Do you like to keep informed about issues in the news and current events?
- Do you feel passionately about issues that are unjust, or where people are treated poorly?
- Do you like to think of solutions to problems that affect people?
- Do you like to work in the larger community?
- Are you detail-oriented?

Speaker's Notes

READ:

We now have a sample of the New Member Information Form recommended for completion by new members. *Have the form available as a handout.*

Part I: Basic Information

- Name, address, telephone number, email address, preference for being contacted, birthday, anniversary and age group.
- Includes permission to share skills and interests with members of the parish council executive.
- Due to privacy requirements, this form includes permission to share contact information on a shared membership list.

Part II: Category of Membership

- Fully Active Members: Pay dues, attend meetings, participate in business procedures with voting privileges and serve on committees.
- Partially Active Members: Pay dues, cannot always attend meetings or functions, are willing to help when needed and have limited time to offer.
- Financially Supportive Members: Pay dues to support the national organization and their local council. They cannot be fully or partially active but may be in the future and wish to stay informed of events and updates.
- Prayer Partners: Pay dues, take part spiritually as prayer partners with a specific person or generally for all members and are included in all League prayers.

___ **Financially Supportive Members:** These members pay dues to support the national organization and their local council. They cannot be fully or partially active currently but may become more involved in the future. They wish to stay informed of events and educational updates through the League website and *The Canadian League*.

___ **Prayer Partners:** These members pay dues, taking part spiritually as prayer partners—either with a specific person or generally for all members. In turn, they are included in all League prayers.

Part III: Interests

The core values of the League are:

Faith—following Catholic teaching

Service—local, national and international

Social Justice—actively involved in society

Faith

- Do you enjoy reading books or attending programs that help to develop your faith?
- Do you take opportunities to share your faith with others?
- Are you interested in discussing topics of faith with others?
- Do you like to think deeply about philosophical things?
- Are you open to learning new ways to pray or meditate?
- Do you find that you need to “recharge” with spiritual exercises?
- Activities you might like to get involved in: rosary circle, parish ministries, scripture studies, prayer groups, organizing retreats.

Service

- Are you one of those people who are the “backbone” of the church?
- Do you like to work in the church community?
- Do you prefer to work behind the scenes?
- Do you enjoy taking care of others?
- Do you consider yourself a good hostess?
- Can you take charge of a task that needs doing and get it done?
- Is the social part of the meeting important?
- Activities you might like to get involved in: cooking and baking, knitting, decorating, visiting seniors and the homebound, event organization, community dinners.

Social Justice

- Do you like to keep informed about issues in the news and current events?
- Do you feel passionately about issues that are unjust, or where people are treated poorly?
- Do you like to think of solutions to problems that affect people?
- Do you like to work in the larger community?
- Are you detail-oriented?

- Do you enjoy reading, writing and organizing?
- Activities you might like to get involved in: community volunteering, social justice issues, letter writing, visiting elected officials, resolutions.

Part IV: A Little Bit More About You

Do you work outside of the home? Full-time or part-time? Do you volunteer in the church or community? If so, where?

The League’s mission calls “members to grow in faith, and to witness to the love of God through ministry and service.” Please consider what time commitment you could make to the valuable work the parish council performs.

What days and times are best for you? _____

There are roles for all women within the church and League, both active and more contemplative roles. When thinking about your ideal role within the League, would you say that you:

- Are a bit of a go-getter, like to stay active and do things with your hands and your mind?
- Prefer quiet time, like to pray and spend time in church?
- Are easy-going, happy to help out whenever needed (but not all the time)?
- Are not fond of big crowds, prefer behind the scenes roles?
- Are happy to help out when able to do so?
- Like working in the community, possibly with children or visiting the elderly or sick?
- Like to have others take the lead, but will work on a task until it is done?
- Like working with others on a cause, doing work like research or letter-writing?

Some other interests to consider:

Spiritual development

Sewing

Prayer partner

Car pool

Social justice issues

Mentor to new members

Parish ministries

Choir

This is not an exhaustive list! The goal is to get a sense of what you are most comfortable with and what you most enjoy doing.

Speaker's Notes

READ:

Part III: Interests

- Based on the core values of faith, service and social justice, members check off the boxes in the areas they are interested in.

Part IV: A Little Bit More About You

- This is not an exhaustive list! Instead, the goal is to get a sense of what members are most comfortable with and what they enjoy doing most. All of us are unique and valuable to our council.



Addendum 1.2

The Catholic Women's League of Canada Renewing Member Information Form

Thank you for choosing to renew your membership for another year! We are happy to have you back!

Member Name _____ Date _____

We would like to take the opportunity to ensure the correct contact information for you is on file. Has anything changed since last year (address, phone number, e-mail)?

What are you passionate about within the League?

What gifts and talents do you have that would be meaningful for you and that would complement the League's values?

What areas of the League would you like to explore more in-depth?

Speaker's Notes

READ:

The Renewing Member Information Form helps ensure information and records are current. It provides members with an opportunity to share their passion, skills and interests. Members get what they are looking for and councils can serve their needs—a win-win situation.



Keeping Members Engaged And Informed

- **Create a positive environment – be dynamic and flexible.**
- **Encourage new ideas.**
- **Collaborate with other councils.**
- **Support new initiatives.**
- **Recognize and appreciate member contributions.**
- **Find new ideas and inspiration.**

Speaker's Notes

READ:

- Keep members engaged by creating a positive environment for all members. It needs to be dynamic and flexible to the needs of the council.
- Be open and ready to try new suggestions. Encourage new ideas and be open to implementing them.
- Collaborate with other councils to bring in speakers or host workshops.
- Support new initiatives.
- Recognize and appreciate members' contributions—everyone wants to feel valued and appreciated.
- Be ready to find new ideas and inspiration from research, communiqués, *The Canadian League*, Spotlight, League websites (national, provincial, diocesan and parish councils) and strategic planning resources. There are always more ideas or inspiration to be found from these resources—take advantage of them.

Councils are not based on a cookie-cutter system. Each council is diverse in culture, age and location.

Do all your council members participate? If members enjoy being part of a council and are appreciated, they are more likely to participate actively and help the council reach its goal.

Project Planning

- **What is a project?**
- **Create a list of activities or events.**
- **Take an idea and map it on the *Project Planning Form* (Addendum 1.1 *Joy of Leadership*)**



Addendum 1.1
Project Planning Form

Date: _____

Prepared by: _____

Member contacted: _____

Project title: _____

Projected start date: _____

Projected end date: _____

Project leader: _____

Ministry (check one or more): faith _____ service _____ social justice _____

Number of people needed: _____

Potential candidates to join project:

Projected cost (if any): \$ _____

Projected revenue (if any): \$ _____

If revenue is generated, what is the designation for the funds? _____

Final evaluation/overall thoughts on the project: Was it successful on a spiritual, personal or other level?
(Not all success is measured in numbers or dollars).

Would the council undertake this project again? Why or why not?

Suggestions for improvement: _____

Speaker's Notes

READ:

What is a project? Any event or activity planned by your council is termed as a project. Can you list successful activities or events that your council has organized?

- ***If presenting in person:*** Use a flip chart to list the skills and have copies of the forms available.
- ***If presenting online:*** Use breakout rooms (three to five minutes so all members in a group can share) or the chat feature.

Now that we have a list of projects, let us take one idea and map it on the Project Planning Form (Addendum 1.1 in the *Joy of Leadership*) **(5-10 minutes)**



Addendum 1.1

Project Planning Form

Date: _____

Prepared by: _____

Member contacted: _____

Project title: _____

Projected start date: _____

Projected end date: _____

Project leader: _____

Ministry (check one or more): faith _____ service _____ social justice _____

Number of people needed: _____

Potential candidates to join project:

Projected cost (if any): \$ _____

Projected revenue (if any): \$ _____

If revenue is generated, what is the designation for the funds? _____

Final evaluation/overall thoughts on the project: Was it successful on a spiritual, personal or other level?
(Not all success is measured in numbers or dollars).

Would the council undertake this project again? Why or why not?

Suggestions for improvement: _____

Speaker's Notes

READ:

Example of filling in the form (A Lenten Retreat)

We will use the Lenten Retreat to fill in the form—please work with me when filling this out.

Date: Current date

Prepared by: League member name

Member contacted: League member name

Project Title: Lenten Retreat

Projected start date: March 4, 2023
at 9:00 a.m.

Projected end date: March 4, 2023 at
12:00 noon.

Projects Lead: Spiritual executive

Ministry (check on or more): Faith

Number of people needed:
Minimum 20

Potential candidates to join project:

Member #1, member #2, member #3

Projected cost: \$100.00 for retreat facilitator

Projected revenue: \$15.00 per member

If revenue is generated, what is the designation for funds?: Retreat facilitator stipend, breakfast items, printed handouts.

Final evaluation/overall thoughts:

Successful spiritual event

Would the council undertake this project again? Why or why not? Yes, we would

undertake this event as our annual retreat as it is spiritually fulfilling.

Project Planning

- **Use a project planning form to organize and plan for a successful event.**
- **Create subcommittees under faith, service and social justice ministries (e.g., fundraising, *Welcome Program*).**
- **Encourage members to discover and embrace non-elected leadership opportunities.**



Speaker's Notes

READ:

Use the Project Planning Form to organize and plan for each project.

Create subcommittees. For example, pastoral care could be under faith, parish activities under service and fundraising for people experiencing homelessness under social justice. You could list the many committees that can be formed to suit your council's needs.

Encourage members to lead those non-elected leadership opportunities.

Image source: PowerPoint Stock Images

Leadership Workshop

- **A workshop can be a valuable tool in discerning members gifts, talents and skills.**
- **It can assist members in understanding leadership concepts.**
- **It is a fun way of sharing information and experiences.**
- **A workshop should be flexible and adaptable to the needs of each council.**



Speaker's Notes

READ:

- A workshop can be a valuable tool to assist members in discerning their gifts, talents and skills.
- It can assist members in understanding leadership concepts and taking on leadership positions confidently and willingly.
- It is a fun and interactive method of sharing information and experiences that can enhance a member's confidence and engagement in League activities.
- The workshop should be flexible and adapted to the needs of each council and its members, especially regarding accepting leadership opportunities.

Image source: [flickr.com/photos/codnewsroom/32422562630](https://www.flickr.com/photos/codnewsroom/32422562630)



Leadership Workshop

- **A workshop can be condensed to use as a program or as a full-day experience.**
- **They can follow a standard format.**
- **Participant involvement is key to a successful workshop.**

Speaker's Notes

READ:

- A workshop can be condensed to use as a program at council meetings or presented as a full-day experience.
- Workshops can follow a standard format that includes a welcome and opening prayer, an overview of what to expect, specific topics to be covered, scheduled break times, a closing summary, an evaluation and a closing prayer.
- Getting participants involved is key to a successful workshop. Everyone needs to participate.



Leadership Workshop

- **Participants should understand the big picture.**
- **Follow up with members attending.**
- **With preparation, any member can present a workshop.**
- **See the *Train the Trainer Guide* to aid in presenting a workshop.**

Speaker's Notes

READ:

- After a workshop, participants should understand the big picture and their role in getting there.
- Follow up with members attending to offer further clarification, encouragement or new workshops.
- With preparation, knowledge and self-confidence, any member can present a workshop to her League sisters, or several councils can collaborate to present a workshop.
- Further information on presenting a workshop can be found in the *Train the Trainer Guide*.

It's a Journey

- Education is the key to learning.
- Learning is the key to knowledge.
- Knowledge is the key to understanding.
- Understanding leads to self-improvement.
- Self-improvement leads to confidence.
- Confidence reduces fear.
- Lack of fear leads to willingness to take on leadership roles.



Speaker's Notes

READ:

- Education is the key to learning.
- Learning is the key to knowledge.
- Knowledge is the key to understanding.
- Understanding leads to self-improvement.
- Self-improvement leads to confidence.
- Confidence reduces fear.
- Lack of fear leads to willingness to take on leadership roles.



In Conclusion

- **Where are we now as a council in developing leaders?**
- **Where would we like to be?**

Speaker's Notes

READ:

In conclusion, let's pause and ask ourselves the questions...

Where are we now as a council developing leaders?

And...

Where would we like to be?

You may want to write down or share some of your own ideas.

Questions?



Speaker's Notes

READ:

I hope we helped discover new opportunities for you and your council.
I'll be happy to answer any questions you may have.

Leave a few minutes for questions.

I would now like to end our session with a prayer.

Images source: PowerPoint Stock Images



Closing Prayer

Father, we want to thank You for being with us throughout this workshop.

Your presence has been in this place from the start to the end.

Lord, as we leave this place, let us go out there and be the salt and light.

May we put into practice what we have discussed and learned.

Help us to make a difference in this world for the glory of Your name.

In Jesus' name, we believe and pray. Amen.

(Adapted from Thankfulness Prayer, connectusfund.org)

Speaker's Notes

READ:

Father, we want to thank You for being with us throughout this workshop.

Your presence has been in this place from the start to the end.

Lord, as we leave this place, let us go out there and be the salt and light.

May we put into practice what we have discussed and learned.

Help us to make a difference in this world for the glory of Your name.

In Jesus' name, we believe and pray.

Amen.

Source: Adapted from Thankfulness Prayer, connectusfund.org/8-best-closing-prayers-for-meetings



Joy of Leadership: Leadership in The League Before You Start

Presentation Time: Approximately 45 minutes

1. This workshop can be presented in person or online.
2. Practice, practice, practice!
3. Print the PowerPoint presentation using the print layout called “Notes Pages” so that you know what to say with each slide.
4. You might want a co-host to monitor the chat, hands up, answers to questions, etc.
5. Ask everyone to mute before you start and tell people how you want them to let you know that they want to speak—raising hands (really or by using the icon), unmuting or something else.
6. Move this presentation to the next slide, ready to start.

Speaker's Notes

The Catholic Women's League of Canada

THE JOY OF LEADERSHIP

Module 5: Leadership Beatitudes

Speaker's Notes

Before you begin, ensure everyone can hear you and see the PowerPoint. If presenting in person, be sure to address the logistics.

READ:

Good morning (*good afternoon or good evening*), and welcome to The Joy of Leadership Workshop, Module 5: Leadership Beatitudes. Thank you for joining us today.

Introduce yourself as the presenter.



Leadership Beatitudes

- 1. Prayer for Leaders**
- 2. Introduction**
- 3. Beatitudes of a Leader**
- 4. Closing Prayer**

Speaker's Notes

READ:

Today we will spend time exploring the leadership beatitudes. We will reflect on how these beatitudes can add insights into how we might think and act in various situations.

- We will begin with a Prayer for Leaders.
- This is followed by an introduction that will ground us in what we will be discussing today.
- Then as promised, we will take some time to explore the “Beatitudes of a Leader.” What does that look like? And will you recognize yourself?
- Lastly, we will close with prayer.



Prayer For Leaders

Lord, as we discern the meaning of our call to servant leadership, help us recognize the ways You seek to minister through our lives.

Inspired by the knowledge of Your abiding presence, may we have the courage to reach out and support one another, to stand firm in what is true, to decrease when others should increase, and to lead with vision and compassion, as faithful followers of Jesus, Your Son.
We make this prayer to You in His name.

Amen.

(A Prayer for the Servant Leader, playlikeachampion.org)

Speaker's Notes

READ:

Lord, as we discern the meaning of our call to servant leadership, help us recognize the ways You seek to minister through our lives.

Inspired by the knowledge of Your abiding presence,
may we have the courage to reach out and support one another,
to stand firm in what is true,
to decrease when others should increase,
and to lead with vision and compassion,
as faithful followers of Jesus, Your Son.
We make this prayer to You in His name.

Amen.

This prayer truly speaks to the JOY of LEADERSHIP.

And so we begin.

Image source: A Prayer for the Servant Leader, playlikeachampion.org/single-post/2018/09/05/daily-prayers-for-champions-9518

Introduction

**“We are indeed the light of the world—but only if
our switch is turned on.”**

(John Hagee)



Speaker's Notes

READ:

“We are indeed the light of the world—but only if our switch is turned on”
(John Hagee).

As members, we all want to make a difference in the world and do God's work. But, to do this, we all need to turn our switch on.

Image source: PowerPoint Stock Images



At first glance, the Beatitudes may seem impossibly hard to fulfill but, in the Beatitudes (Matthew 5:1-12), Jesus declares that those blessed have already obtained this blessing.

The Beatitudes are not a judgment against all who fail to measure up.

Instead, they are a blessing for any who trust in the Lord and use their God-given blessings to fulfill the League's mission by serving God's people.

Speaker's Notes

READ:

You are all familiar with the beatitudes from the gospel of Matthew. Today we will look at the beatitudes from the view of someone in a leadership role.

- At first glance, the beatitudes may seem impossible to fulfill, but in the beatitudes (Matthew 5:1-12), Jesus declares that those blessed have already obtained this blessing.
- The beatitudes are not a judgment against all who fail to measure up.
- Instead, they are a blessing for any who trust in the Lord and use their God-given blessings to fulfill the League's mission by serving God's people.

So we ask ourselves, is my switch turned on?



“...Let your light shine before others, so that they may see your good works and give glory to your Father in heaven” (Mt 5:16).

We serve for the glory of God.

Be thankful for the gifts you have received. God has given you specific blessings to meet the needs of His people.

Speaker's Notes

READ:

Jesus tells us how to let our light shine. "... Let your light shine before others, so that they may see your good works and give glory to your Father in heaven" (Mt 5:16).

This verse contains the specific purpose for why we should let our light shine.

We serve for the glory of God. Matthew reminds us to let our light shine in order to give glory to God. Isn't that really why we all do what we do?

Be thankful for the gifts you have received. God has given you specific blessings to meet the needs of His people. Let's not hide those gifts.



Let's Pause And Quietly Reflect on The Following Questions.

- **Do you ever consider the gifts you have received?**
- **Do you ever stop to give God thanks for those gifts?**
- **Do you ever hesitate to use your gifts? Perhaps you are afraid you will fail?**
- **Be not afraid and trust in God to take you where He wants you to go.**

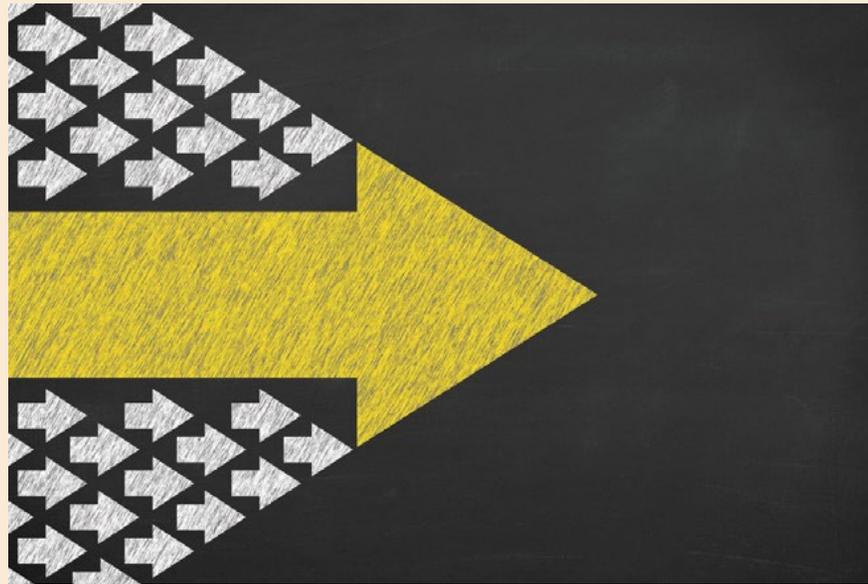
Speaker's Notes

READ:

Let's pause at this point and take a few minutes to reflect quietly on some of the following questions. Sit back, relax and think about how you would answer.

1. Do you ever consider the gifts YOU have received? How often do you say, "Wow! How blessed am I?" or "So happy I was able to help you with that"?
2. Do you ever stop to give God thanks for those gifts? How often are you faced with a difficult challenge or dilemma and surprise yourself when you find the courage and skill to push through that challenge? Do you stop to give God thanks?
3. Do you ever hesitate to use your gifts? Perhaps because you're afraid you will fail?
4. Be not afraid and trust in God to take you where He wants you to go.

“Blessed is the leader who knows where she is going, why she is going, and how to get there.”



A leader remembers the true success of a ministry depends on Jesus. Before she steps into leadership, she starts with prayer and asks for God’s wisdom and guidance.

Speaker's Notes

READ:

“Blessed is the leader who knows where she is going, why she is going, and how to get there.”

A leader remembers the true success of a ministry depends on Jesus. Before she steps into a leadership role, she starts with prayer and asks for God's wisdom and guidance.

This statement reminds us that we are never alone. God is always with us. After all, He's already blessed us with the gifts we need to do His work.

Beatitude source:

The Joy of Leadership, reprinted from *Leading the League: A Comprehensive Teaching Manual*.

Image source: PowerPoint Stock Images

- 
- **Following God's will, a good leader works with her board, council, peers and members to create a goal.**
 - **She uses clear communication and ensures everyone understands the what and why of their goal. She clears the path so that her council can take the steps necessary to achieve that goal.**

Speaker's Notes

READ:

- Following God's will, a good leader works with her board, council, peers and members to create a goal. A good leader works in partnership to create a goal. That way, everyone feels they have a stake in the overall success of achieving that goal.
- She uses clear communication and ensures everyone understands the what and why of their goal. She clears the path so that her council can take the steps necessary to achieve that goal.

A good leader ensures that everyone is clear on what the goal is in order to know how to get there. This is especially important with all the new changes in the League. Leaders are taking the time to ensure members understand the what and why of the changes. They are clearing the path so the council can succeed through training, making resources available and listening to members' fears and concerns.



Personal Reflection

“Blessed is the leader who knows where she is going, why she is going, and how to get there.”

- **Does this beatitude bring someone from your parish, diocese or even your workplace to mind?**
- **What traits does this person demonstrate?**
- **In the League, we stand on the shoulders of those that have gone before us. As a leader, do you reach out to mentors for guidance and affirmation?**

Speaker's Notes

READ:

Now let's take a few minutes to reflect on this beatitude and consider how what we've covered may apply to your personal journey.

Reread the Beatitude.

- Does this beatitude bring someone from your parish, diocese or workplace to mind?
- What traits does this person demonstrate?
- In the League, we stand on the shoulders of those that have done before us. As a leader, do you reach out to mentors for guidance and affirmation?

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Alternatively, allow for personal reflection time and then provide time for sharing with the group. Gauge the time depending on the overall time allotted for the workshop.



“Blessed is the leader who knows no discouragement, presents no alibi.”

- **Leaders are not perfect. Like all of us, they make mistakes, which is only human. Blessed is the leader that takes accountability for her actions.**
- **Perhaps it’s a miscommunication, omission, or even a poor decision, but they don’t make excuses or lay blame on others.**

Speaker's Notes

READ:

“Blessed is the leader who knows no discouragement, presents no alibi.”

- Leaders are not perfect, and like all of us, they make mistakes, which is human. Blessed is the leader that takes accountability for her actions.
- Perhaps the mistake was due to a miscommunication, an omission or a poor decision, but the most important thing is that they don't make excuses or lay blame on others.

Beatitude source: *The Joy of Leadership*, reprinted from *Leading the League: A Comprehensive Teaching Manual*.

- 
- **Good leaders take ownership of their errors and DO something proactive about it.**
 - **Owning your mistakes puts more validity behind your word and builds trust with those around you.**

Speaker's Notes

READ:

- Good leaders take ownership of their errors. But, most of all, they DO something proactive about it. We've all had experiences in the League or our workplaces where something goes very wrong. In those cases, good leaders don't start laying blame. Instead, they own the situation, listen and take steps to inspire confidence and trust again.
- Owning your mistakes puts more validity behind your word and builds trust with those around you. Admitting that it's your fault and taking ownership of it goes a long way to instill that trust.



Personal Reflection

“Blessed is the leader who knows no discouragement, presents no alibi.”

- **Can you think of a time when you were pretty sure you were right about something and then you changed your mind? What made it possible to change your perspective?**
- **What patterns do you note in your own life regarding taking ownership of your contribution and apologizing? Is it something that comes easy or hard to you?**

Speaker's Notes

READ:

Now let's take a few minutes to reflect on this beatitude personally.

Reread the Beatitude.

- Can you think of a time when you were pretty sure you were right about something and then you changed your mind? What made it possible to change your perspective?
- What patterns do you note regarding taking ownership of your contribution and apologizing in your life? Is it something that comes easy or hard for you?

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**“Blessed is the leader who knows how to lead
without being dictatorial.”**



**There is a fine line
between leading
with conviction and
coming across as a
dictator.**

Image source: c8.alamy.com/comp/2DAJXT2/authoritarian-boss-work-dictator-leader-pressure-concept-hand-drawn-isolated-vector-2DAJXT2.jpg

Speaker's Notes

READ:

Our next beatitude is, “Blessed is the leader who knows how to lead without being dictatorial.”

- We all know there is often a fine line between leading with conviction and coming across as a dictator.
- Have you ever had a teacher or boss that you greatly admired but disliked at the same time? You knew they had your best interests in mind, but they also made you feel like you were being micro-managed. Sometimes people forget when to establish boundaries and not cross the line that separates leadership from dictatorship.

Beatitude source:

The Joy of Leadership, reprinted from *Leading the League: A Comprehensive Teaching Manual*.

Image source: [c8.alamy.com/comp/2DAJXT2/authoritarian-boss-work-dictator-leader-pressure-concept-hand-drawn-isolated-vector-2DAJXT2.jpg](https://www.alamy.com/comp/2DAJXT2/authoritarian-boss-work-dictator-leader-pressure-concept-hand-drawn-isolated-vector-2DAJXT2.jpg)

- 
- **Although, as a leader, it is impossible to give up all control, a good leader must learn to utilize those around her.**
 - **She empowers her peers and delegates tasks to others, if necessary, as one person cannot juggle all things.**
 - **There is a trust and camaraderie that must accompany this.**

Speaker's Notes

READ:

- Although, as a leader, it is impossible to give up all control, a good leader must learn to utilize those around her.
- She empowers her peers and delegates tasks to others if necessary. She realizes that one person cannot juggle all things.
- With delegating, you also need to trust that that person will follow through on what you have asked them to do. You still need to follow up and ensure that person hasn't encountered any problems or perhaps has some questions. You need to know that they are on the right track, but you must also let the person know that you have confidence in their actions.
- There is trust and camaraderie that must accompany delegating work.



Personal Reflection

“Blessed is the leader who knows how to lead without being dictatorial.”

- **What does “dictatorial leadership” mean to you?**
- **What would be the advantages or disadvantages of working on a team with a dictatorial leader?**

Speaker's Notes

READ:

Now let's take a few minutes for some personal reflection on this beatitude.

Reread the Beatitude.

- What does “dictatorial leadership” mean to you?
- What would be the advantages or disadvantages of working on a team with a dictatorial leader?

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“Blessed is the leader who leads for the good of the most concerned and not for the personal gratification of her own ideas.”

‘[She] who seeks gratification shall be disappointed. [She] who considers [herself] the servant of [her] fellow beings shall find the joy of self-expression.’

(Moshe Safdie)

Speaker's Notes

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“[She] who seeks gratification shall be disappointed. [She] who considers [herself] the servant of [her] fellow beings shall find the joy of self-expression” (Moshe Safdie).

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- 
- **Everyone seeks that feeling of satisfaction from accomplishing a specific goal.**
 - **However, problems arise when a leader makes a decision seeking personal gratification rather than considering the overall good of the most concerned.**
 - **A good leader will put her own ego aside and be open to listening to others.**

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- Everyone seeks that feeling of satisfaction from accomplishing a specific goal.
- However, problems arise when a leader makes a decision seeking personal gratification rather than considering the overall good of the most concerned.
- A good leader will put her ego aside and be open to listening to others.

Good leaders put their egos aside. So what does this actually look like?

Phrases such as, “That was my fault,” “I couldn’t have done that without you,” or “Can I get advice on that?” where a leader admits they made a mistake, says thank you and doesn’t pretend to have all the answers are all examples of how a leader puts their ego aside.



Personal Reflection

“Blessed is the leader who leads for the good of the most concerned and not for the personal gratification of her own ideas.”

- **Have you ever made a decision for the good of your team even though you knew it would not have been your first choice?**
- **Have you been part of a group where your opinion was in the minority? How did that make you feel?**

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Reread the Beatitude.

- Have you ever made a decision for the good of your team even though you knew it would not have been your first choice?
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**“Blessed is the leader who develops leaders
while leading.”**



**A key part of being
a good leader is
developing other
leaders.**

**One of the ways to
develop others is
through inclusion.**

Speaker's Notes

READ:

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A key part of being a good leader is developing other leaders. One of the ways to develop others is through inclusion.

Beatitude source:

The Joy of Leadership, reprinted from *Leading the League: A Comprehensive Teaching Manual*.

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- 
- **Asking members to participate in a specific project, meeting, event, or even a minor task will often create excitement, extra effort, good feelings and confidence.**
 - **Celebrate all accomplishments, even small achievements.**
 - **It's very important for good leaders to continuously inspire themselves and their teams with the purpose and value of their goals.**

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- Asking members to participate in a specific project, meeting, event, or even a minor task will often create excitement, extra effort, good feelings and confidence.
- Celebrate all accomplishments, even small achievements.
- It's very important for good leaders to continuously inspire themselves and their teams with the purpose and value of their goals.



Personal Reflection

“Blessed is the leader who develops leaders while leading.”

- **Can you remember a time when you were inspired working for someone? What was that experience like?**
- **Do you have a mentor or someone you really look up to? What do you admire most about this person?**

Speaker's Notes

READ:

Now let's take a few minutes for some personal reflection on this beatitude.

Read the Beatitude again.

- Can you remember a time when you were inspired working for someone? What was that experience like?
- Do you have a mentor or someone you really look up to? What do you admire most about this person?

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“Blessed is the leader who has her head in the clouds, but her feet on the ground.”

- **A leader has her “head in the clouds,” constantly looking for new areas of interest and ways to improve.**
- **But she keeps her “feet on the ground,” stays grounded in “reality,” finds practical solutions and keeps things “real.”**

Speaker's Notes

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- 
- **When it comes to leadership, history can be helpful. Looking back, analyzing and learning are necessary.**
 - **However, if constantly looking behind, you will miss the opportunities out in front of you.**
 - **A leader must also be forward-thinking in order to help her organization grow in membership and succeed.**

Speaker's Notes

READ:

- When it comes to leadership, history can be helpful. Looking back, analyzing and learning are necessary. It is important to remember that we all stand on the shoulders of those that went before us.

Click

However, if constantly looking behind, you will miss the opportunities in front of you. How often have we heard, “Well, we have always done it this way” or, “That’s not how we do it”?

Click

Therefore, a leader must also be forward-thinking in order to help her organization grow in membership and succeed.



“Blessed is the leader who has her head in the clouds, but her feet on the ground.”

- **Take some time to reflect on where you fall on the “head in the clouds, feet on the ground” scale.**
- **Do you consider yourself more of a “dreamer” or a “doer”?**

Speaker's Notes

READ:

Let's take a few minutes for to reflect on this beatitude.

Read the Beatitude again.

- Take some time to reflect on where you fall on the “head in the clouds, feet on the ground” scale.
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“Blessed is the leader who considers leadership an opportunity for service.”

- **In many ways this speaks to the servant-as-leader concept.**
- **The servant leader shares power, puts the needs of others first and helps people grow and develop their own God-given talents, so that they too can “shine their light.”**

Speaker's Notes

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“Ultimately, leadership is not about glorious crowning acts. Its about keeping your team focused on a goal and motivated to do their best to achieve it, especially when the stakes are high and the consequences really matter. It is about laying the groundwork for others’ success, and then standing back and letting them shine.”

(Chris Hadfield)

Speaker's Notes

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(Chris Hadfield).



Closing Prayer

LEADER:

Dear Lord, we believe that we all come into this world with a unique purpose; a mission.

We believe that each of us has something special to accomplish in our lifetime.

ALL RESPOND:

Guide us, Lord, and show us what You want us to do.

Speaker's Notes

READ:

Leader:

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We believe that each of us has something special to accomplish in our lifetime.

All Respond:

Guide us, Lord, and show us what You want us to do.

Source: Adapted from Toronto Diocesan Council's 2014 annual provincial convention.



Closing Prayer Continued

LEADER:

Let us be grateful for our talents and abilities.
Let us be open to Your guidance and direction,
Always ready and willing to do what we can to
make this world a little better than it is.

ALL RESPOND:

**Guide us, Lord, and show
us what You want us to do.**

Speaker's Notes

READ:

Leader:

Let us be grateful for our talents and abilities.

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Always ready and willing to do what we can to make this world a little better than it is.

All Respond:

Guide us, Lord and show us what You want us to do.



Closing Prayer Continued

LEADER:

And if we ever happen to feel overwhelmed by visions of great feats we must achieve.

Remind us that it was never Your intention that we accomplish our life's work alone or unaided.

ALL RESPOND:

**Dear Lord, give us the help
and guidance we need to be
the best we can be.**

Speaker's Notes

READ:

Leader:

And if we every happen to feel overwhelmed by visions of great feats we much achieve,

Remind us that it was never Your intention that we accomplish our life's work alone or unaided.

All Respond:

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Closing Prayer Continued

LEADER:

We are partners in God's vision of fullness of life for all,
Partners in ministry of service
Partners in teaching, partners in healing and hope,
Together we celebrate each effort,
Each personal accomplishment and each success.

ALL RESPOND:

**Ours is the gift of care and concern,
Ours is the gift of knowledge and skill,
Ours is the gift of affirming the ways
of a loving God.**

Speaker's Notes

READ:

Leader:

We are partners in God's vision of fullness of life for all,

Partners in ministry of service

Partners in teaching, partners in healing and hope,

Together we celebrate each effort,

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All Respond:

Ours is the gift of care and concern,

Ours is the gift of knowledge and skill,

Ours is the gift of affirming the ways of a loving God.



Closing Prayer Continued

LEADER:

Lord of life, give us Your spirit of wisdom and compassion.

Guide our path so we may know the way ahead and we strive to do Your work.

ALL RESPOND:

**God of life, bless the Catholic
Women's League,**

**Strengthen our partnership with
each other**

And deepen our fellowship with all.

Speaker's Notes

READ:

Leader:

Lord of life, give us Your spirit of wisdom and compassion.

Guide our path so we may know the way ahead and we strive to do Your work.

All Respond:

God of life, bless the Catholic Women's League,

Strengthen our partnership with each other

And deepen our fellowship with all.

Turn On Your Switch and Let Your Light Shine!



Speaker's Notes

READ:

Thank you everyone for taking the time to attend this workshop today. I hope that parts of the presentation today inspired all of you to...

TURN ON YOUR SWITCH AND LET YOUR LIGHT SHINE!

-LEADERSHIP-





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